



ArchivesSpace
a community served by ✦ LYRISIS

Hyde Park, Boston, Mass. First Congregational Church of Hyde Park records, 1860-2003. RG4923

This finding aid was produced using ArchivesSpace on August 19, 2025.
Description is written in: English.
DACS 2019.0.3

Congregational Library & Archives

14 Beacon Street

Suite 200

Boston, MA 02108

Business Number: 617-523-0470

info@14beacon.org

URL: <http://www.CongregationalLibrary.org>

Table of Contents

Summary Information	4
Historical Note	5
Scope and Contents	6
Arrangement	6
Administrative Information	8
Controlled Access Headings	9
Bibliography	10
Collection Inventory	10
Administration	10
Administrative records	10
Financial records	11
Annual Reports	12
Prudential Committee records	13
Supply Committee records	13
Executive Committee records	14
Services and fellowship	14
Correspondence	14
Ecclesiastical council	15
Events and anniversaries	15
Bulletins	16
Ministers and sermons	17
Member discipline	18
Membership and vital statistics	18
Admissions	18
Dismissions	19
Member records	20
Membership cards	21
Baptisms, weddings, and funerals	21
Membership lists	21
Membership materials	22
Church groups	22
Sunday school	23
Heart and Hand Society	23

Young People's Society of Christian Endeavor	24
Junior Society of Christian Endeavor	24
Auxiliary to the Woman's Board	25
Junior Auxiliary to the Woman's Board	25
Woman's Home Missionary Union	25
Maternal association	26
Social committee	26
Church Aid Society	26
New Church Building committee	27
Committee on Military Affairs	27
Woman's Union	27
Fairmont Circle	27
Scrapbooks and photographs	28
Scrapbooks	28
Photographs	28

Summary Information

Repository:	Congregational Library & Archives
Creator:	First Congregational Church (Hyde Park, Boston, Mass.)
Creator:	Owen, George W., active 1911-1948
Creator:	Davis, Perley, B., 1832-1916
Title:	Hyde Park, Boston, Mass. First Congregational Church of Hyde Park records, 1860-2003.
ID:	RG4923
Date [inclusive]:	1860-2003
Physical Description:	15.4 Cubic Feet (15 boxes, 6 cases)
Language of the Material:	English .
Abstract:	The First Church of Hyde Park was established in 1860, incorporated in 1895, and closed in 2009. The original church building was constructed in 1865. Rev. George Owen gave the first sermon in the new church building in 1911 and new stained glass windows were added in 1917. This collection contains administrative records, membership information, photographs and scrapbooks, and church group records from 1860-2003 with the bulk of the records created between 1860-1930.

Preferred Citation

[Identification of item], in the Hyde Park, Boston, Mass. First Congregational Church of Hyde Park records, 1860-2003., RG4923. The Congregational Library & Archives, Boston, MA.

[^ Return to Table of Contents](#)

Historical Note

In June 1857 the first religious meetings were held in the village of Hyde Park and a Sabbath School was started. The first Congregational service in Hyde Park was held in December, in Bragg's Hall and led by Rev. L.R. Eastman. On May 7, 1863, an Ecclesiastical Council met to organize a Congregational Church and a new church of 10 members was established and named the Hyde Park Congregational Church.

A gift of land was secured from the Real Estate and Building Company in 1865. The church operated as a Church and Society from 1866-1895 when it became incorporated. The original church building was erected in 1868.

Reverend Perley B. Davis was installed as the first pastor of Hyde Park Congregational church in 1867 and remained in the position until 1892. He was preceded by Reverends Andrew W. Archibald, Henry N. Hoyt, and Lucius F. Reed between 1893-1910. Rev. George W. Owen served as reverend from 1911-1948 and oversaw the church during its largest period of growth and change as it moved into a newly erected church building at the start of his appointment.

The new auditorium seated 520 on the floor and 170 on the balcony. An organ was gifted to the new church by Mr. Edward E. Taylor of Boston in honor of his mother. The new church building had plain glass windows upon its construction. George Owen chose the theme of the evolution of Christianity for new stained-glass windows which were created by Charles J. Connick and installed in 1917. In November 1915 the old church building was sold.

The church continued operating through the 20th century. Due to declining membership the church closed in 2009.

Ministers	
1867-1892	Perley B. Davis
1892-1897	Andrew W. Archibald
1898-1908	Henry N. Hoyt
1908-1910	Lucius F. Reed
1911-1948	George W. Owen
1948-1953	Eugene Gilmore
1954-1955	Malcom W. Garland

1956-1960	Allan R. McAllaster
1961-1967	Kenneth J. Sanford
1967-1989	K.S. Jordan
1990-2007	J.M. Smith

[^ Return to Table of Contents](#)

Scope and Contents

This collection consists of records from the First Congregational Church of Hyde Park from its inception in 1860 until 2003. Records include administrative records, meeting minutes, financial records, correspondence, bulletins and event programs, building records including blueprints, membership records and materials, photographs and scrapbooks.

The bulk of administrative records and correspondence were created between 1860-1930. The membership records cover the church's entire time frame. Researchers interested in the church's membership should devote time to the membership cards in boxes 13-16.

There is a largely complete collection of church bulletins from 1888-1976. Also of particular note are the scrapbooks and photographs for those interested in the visual history of the church and its impact on its community as represented from newspaper clippings. The Annals of the First Congregational Church of Hyde Park by William Lewis, 1860-1949, contain a detailed sketch of the church's history during the period for which most of the records in this collection pertain.

[^ Return to Table of Contents](#)

Arrangement

Materials in this collection have been arranged into five series by the subject of the records they contain: Administration, Services and fellowship, membership and vital statistics, church groups, and photographs and scrapbooks. These series are then further broken down into subseries by topics and then secondarily by chronology. Series 1 has 6 subseries representing administrative topics, Series 2 has 6 subseries divided by topics related to the services and personnel of the church, Series 3 has 6 subseries divided by the type of membership record,

Series 4 has 13 subseries representing each of the church groups, and Series 5 contains 2 subseries divided by type of material.

Series 1: Administration, 1860-1993

Subseries 1: Administrative records, 1860-1954

Subseries 2: Financial records, 1867-1993

Subseries 3: Annual reports, 1870-1958

Subseries 4: Prudential Committee records, 1875-1927

Subseries 5: Supply Committee records, 1892-1910

Subseries 6: Executive Committee records, 1869-1955

Series 2: Services and fellowship, 1868-1999

Subseries 1: Correspondence, 1868-1971

Subseries 2: Ecclesiastical council, 1874-1935

Subseries 3: Events and anniversaries, 1876-1999

Subseries 4: Bulletins, 1888-1976

Subseries 5: Ministers and sermons, 1892-1969

Subseries 6: Member discipline, 1899

Series 3: Membership and vital statistics, 1860-2003

Subseries 1: Admissions, 1860-1999

Subseries 2: Dismissions, 1869-1986

Subseries 3: Member records, 1892-1974

Subseries 4: Membership cards, circa 1880-2000

Subseries 5: Baptisms, weddings, and funerals, 1948-2001

Subseries 6: Membership lists, 1863-2003

Subseries 7: Membership materials, 1870-1925

Series 4: Church groups, 1871-1972

Subseries 1: Sunday school, 1871-1972

Subseries 2: Heart and Hand Society, 1877-1884

Subseries 3: Young People's Society of Christian Endeavor, 1884-1909

Subseries 4: Junior Society of Christian Endeavor, 1889-1902

Subseries 5: Auxiliary to the Woman's Board, 1872-1939

Subseries 6: Junior Auxiliary to the Woman's Board, 1894-1903

Subseries 7: Woman's Home Missionary Union, 1885-1929

Subseries 8: Maternal association, 1889-1906

Subseries 9: Social committee, 1900-1924

Subseries 10: Church Aid Society, 1905-1931

Subseries 11: New Church Building committee, 1884-1917

Subseries 12: Woman's Union, 1917-1923

Subseries 13: Fairmont Circle, 1949-1954

Series 5: Scrapbooks and photographs, 1900-2003

Subseries 1: Scrapbooks, 1900-1938

Subseries 2: Photographs, 1908-2003

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Congregational Library & Archives

14 Beacon Street

Suite 200

Boston, MA 02108

Business Number: 617-523-0470

info@14beacon.org

URL: <http://www.CongregationalLibrary.org>

Restrictions on Access

Access to this collection is unrestricted and open to the public.

Conditions Governing Use

Items in this collection are subject to U.S. Copyright Law. It is the responsibility of the researcher to determine the copyright status of collection items and to secure any permissions necessary for their reproduction and publication. Requests for permission to publish material must be discussed with the archivist or librarian.

Acquisition Information

Materials were donated to the Congregational Library & Archives by First Congregational Church of Hyde Park in April 2009; no accession number.

Processing Information

Originally processed in 2012. Re-processed by Graham Cousins, August 2025, using DACS Second Edition.

[^ Return to Table of Contents](#)

Controlled Access Headings

- Church bulletins.
- Church buildings.
- Church correspondence.
- Church finance.
- Church membership.
- Church records and registers.
- Church societies.
- Clergy conferences.
- Photographs.
- Sunday schools.
- Owen, George W., active 1911-1948
- First Congregational Church (Hyde Park, Boston, Mass.)
- Davis, Perley, B., 1832-1916

Bibliography

First Congregational Church of Hyde Park. 100th Anniversary of the First Congregational Church. Hyde Park, Massachusetts, 1963. 17.11.1 H99.9F

[^ Return to Table of Contents](#)

Collection Inventory

Administration, 1860-1993

Physical Description: 45 Folder

Physical Description: 27 Volume

Scope and Contents

This series contains administrative and historical records for the church from its inception until 1999. The most complete records fall between the 1880s-1920s.

Administrative records, 1860-1954

Physical Description: 9 Folders

Physical Description: 7 Volumes

Scope and Contents

This subseries contains administrative records including meeting minutes, reports, ballots, and notices. It also includes documents relating to the founding of the church and its administration like the church manual, by-laws, and the incorporation document. Finally, it includes a historical overview of the church, and a report from the committee on individual cups.

Title/Description	Instances	
By-laws, 1890-1896	box 1	folder 4
Hyde Park map, 1884	box 18	folder 4
Church manual, 1885	box 17	folder 9
Incorporation certificate, 1895	box 5	folder 1
Church records book, 1861-1878	box 2	volume 1
Society records and meeting minutes, 1865-1879	box 5	volume 1
Society records and meeting minutes, 1879-1895	box 2	volume 3

Separated Materials:

Separated Materials

Items were removed from this volume and placed in folder titled Financial records 1869-1891 (B2/F3) for preservation purposes.

Corporation records and meeting minutes, 1895-1913	box 2	volume 2
Church records and meeting minutes, 1878-1889	box 3	volume 2
Church records and meeting minutes, 1890-1905	box 3	volume 3
Church records and meeting minutes, 1905-1954	box 3	volume 1
Church records, 1877-1921	box 6	folder 2
Church records, 1879-1921	box 6	folder 4
Church records, 1908-1920	box 6	folder 3
Annual meeting ballots, 1909-1912	box 6	folder 5
Meeting warrants and notices, 1880-1931	box 6	folder 9
Committee on Individual Cups, 1894	box 6	folder 7
Annals of the First Congregational Church of Hyde Park by William Lewis, 1860-1949	box 17	folder 2

Financial records, 1867-1993

Physical Description: 10 Folders

Physical Description: 9 Volumes

Scope and Contents

This subseries contains financial reports and finance related correspondence from throughout the church's history. It also contains records created by and concerning the treasurer of the church and financial appeals sent to the church's members.

Title/Description	Instances	
Financial ledger, 1867	box 6	folder 1
Mortgage, deeds, and legal documents, 1867-1968	box 2	folder 2
Financial records, 1869-1891	box 2	folder 3
<u>Separated Materials:</u>		
Separated Materials		
Materials in this folder were removed from Society Records and Meeting Minutes, 1879-1895 (B2/V3) for preservation purposes.		
Financial reports and correspondence, 1874-1971	box 6	folder 10
Pew rents and taxes, 1876-1896	box 2	volume 5
Pew rents and taxes, 1882-1884	box 2	volume 4

Pew rents and taxes, 1883-1884	box 4	folder 6
Pew rents and taxes, 1884-1896	box 2	volume 6
Church Debt Subscription, 1879-1880	box 1	folder 1
Treasurer records, 1890-1894	box 2	volume 7
Financial records, 1882-1895	box 2	folder 1
Benevolence reports and correspondence, 1889-1993	box 2	folder 4
Treasurer of society accounting, 1873-1895	box 4	volume 2
Society of treasurer cash record, 1873-1895	box 4	volume 3
Treasurer of society cash, 1877-1895	box 4	volume 1
Cash book of collections`, 1892-1896	box 4	volume 4
Annual financial reports, 1893-1940	box 6	folder 8
Financial appeals, 1896-1969	box 6	folder 11
Financial records, 1952-1962	box 2	volume 8

Annual Reports, 1870-1958

Physical Description: 19 Folders

Scope and Contents

This subseries contains annual reports from a variety of committees to be presented to the membership at the annual meeting. The majority of the records in this subseries are from the executive and prudential committees

Title/Description	Instances	
Annual Reports, 1870-1893	box 1	folder 5
Annual Reports, 1871-1893	box 1	folder 6
Annual Reports, 1894-1903	box 1	folder 7
Annual Reports, 1894-1904	box 1	folder 8
Annual Reports, 1868-1893	box 1	folder 9
Annual Reports, 1899-1904	box 1	folder 10
Annual Reports, 1905-1913	box 1	folder 11
Annual Reports, 1905-1914	box 1	folder 14
Annual Reports, 1905-1913	box 1	folder 12
Annual Reports, 1907-1925	box 1	folder 13
Annual Reports, 1914-1940	box 1	folder 17
Annual Reports, 1914-1927	box 1	folder 15

Annual Reports, 1914-1935	box 1	folder 16
Annual Reports, 1926-1937	box 1	folder 18
Annual Reports, 1938-1944	box 1	folder 19
Annual Reports, 1945-1954	box 1	folder 20
Annual Reports, 1955-1958	box 1	folder 21

Prudential Committee records, 1875-1927

Physical Description: 2 Folders

Physical Description: 3 Volumes

Scope and Contents

This subseries contains the records of the Prudential committee which contains correspondence, reports, and meeting minutes regarding the activities of the committee including overseeing the building and its operations.

Title/Description	Instances	
Prudential committee, 1875-1890	box 4	volume 5
Prudential records, 1877-1922	box 4	folder 1
Prudential committee, 1890-1895	box 4	volume 6
Prudential committee, 1895-1908	box 4	volume 7
Prudential building records, 1908-1927	box 4	folder 2

Supply Committee records, 1892-1910

Physical Description: 4 Folders

Physical Description: 4 Volumes

Scope and Contents

This subseries contains records from the supply committee which was tasked with finding new ministers for the church. The records in this series include correspondence, meeting minutes, and materials about the various ministerial candidates.

Title/Description	Instances	
Supply committee records on Reverend Andrew Archibald, 1892	box 7	volume 1
Supply committee records on Reverend Henry Hoyt, 1897-1898	box 7	folder 1
Supply committee records on Reverend Henry Hoyt record book, 1897-1898	box 7	volume 2
Supply committee record book on Lucius F. Reed, 1908	box 7	volume 3
Supply committee records on Lucius F. Reed, 1908	box 7	folder 2

Supply committee records on Reverend Henry Hoyt record book, 1897-1898	box 7	folder 3
Supply committee meeting minutes, 1910	box 7	volume 3
Supply committee, 1910	box 7	folder 3

Executive Committee records, 1869-1955

Physical Description: 3 Folders

Physical Description: 4 Volumes

Scope and Contents

This subseries contains records from the executive committee including reports, correspondence, meeting minutes, and collected record books pertaining to the activities of the committee especially in regards to church administration.

Title/Description	Instances	
Executive committee corespondence, 1869-1912	box 4	folder 4
Executive committee, 1869-1886	box 4	volume 8
Executive committee, 1896-1912	box 9	volume 1
Executive committee, 1912-1936	box 9	volume 2
Executive committee, 1935-1955	box 4	volume 9
Executive committee reports, 1952-1955	box 4	folder 3
Executive committee, 1955	box 4	folder 5

[^ Return to Table of Contents](#)

Services and fellowship, 1868-1999

Physical Description: 31 Folders

Physical Description: 36 Volumes

Scope and Contents

This series contains records related to the church's programming, sermons, and people including correspondence, reports, programs, bulletins, and sermons. It contains a very extensive collection of weekly bulletins from 1888-1976 as well as special event bulletins and programs.

Correspondence, 1868-1971

Physical Description: 4 Folders

Scope and Contents

This subseries contains church correspondence to and between members of the church, its committees, and the general public.

Title/Description	Instances	
Committee reports and correspondence, 1868-1922	box 6	folder 6
S.B. Balkam correspondence, 1879-1901	box 8	folder 29
General correspondence, 1880-1913	box 6	folder 13
Correspondence from church to members, 1888-1971	box 6	folder 14

Ecclesiastical council, 1874-1935

Physical Description: 6 Folders

Scope and Contents

This subseries contains invitations and correspondence to and from the ecclesiastical council.

Title/Description	Instances	
Ecclesiastical council correspondence A-F, 1875-1934	box 7	folder 10
Ecclesiastical council correspondence G-O, 1874-1927	box 7	folder 11
Ecclesiastical council correspondence P-S, 1874-1928	box 7	folder 12
Ecclesiastical council correspondence T-Z, 1875-1935	box 7	folder 13
Ecclesiastical council invitations, 1893-1903	box 7	folder 8
Ecclesiastical council invitations, 1904-1907	box 7	folder 9

Events and anniversaries, 1876-1999

Physical Description: 7 Folders

Scope and Contents

This subseries contains records related to events held by and at the church as well as conferences in which the church participated. The majority of this subseries is made up of event programs. It also includes correspondence and other written materials pertaining to the events.

Title/Description	Instances	
Musical concerts, 1876-1939	box 17	folder 4
Anniversary programs, 1886-1988	box 17	folder 3
Installation programs, 1885-1976	box 7	folder 4
Event programs, 1891-1999	box 17	folder 5
Unions and conferences, 1903-1911	box 17	folder 6
Men's and women's group programs and events, 1908-1963	box 17	folder 8

Event written materials, 1912-1947

box 17

folder 1

Bulletins, 1888-1976Physical Description: 9 FoldersPhysical Description: 34 Volumes**Scope and Contents**

This subseries contains an extensive collection of weekly church bulletins. Most of the bulletins are contained in bound volumes though there is a small number of folders containing unbound bulletins. The bulletin collections are largely complete between the years 1888-1903 and 1915-1976 with only a small number of bulletins from the intervening years.

Title/Description	Instances	
Bulletins, 1888-1889	box 1	folder 2
Bulletins, 1890-1896	box 1	folder 3
Bulletins, 1897-1898	box 9	folder 1
Bulletins, 1898-1899	box 9	folder 2
Bulletins, 1899-1900	box 9	folder 3
Bulletins, 1900-1901	box 9	folder 4
Bulletins, 1902-1906	box 9	folder 5
Bulletins, 1907-1914	box 9	folder 6
Bulletins, 1915-1953	box 10	volume 1
Bulletins, 1915-1953	box 10	volume 2
Bulletins, 1915-1953	box 10	volume 3
Bulletins, 1915-1953	box 10	volume 4
Bulletins, 1915-1953	box 10	volume 5
Bulletins, 1915-1953	box 10	volume 6
Bulletins, 1915-1953	box 10	volume 7
Bulletins, 1915-1953	box 10	volume 8
Bulletins, 1915-1953	box 10	volume 9
Bulletins, 1915-1953	box 10	volume 10
Bulletins, 1915-1953	box 10	volume 11
Bulletins, 1915-1953	box 10	volume 12
Bulletins, 1915-1953	box 10	volume 13
Bulletins, 1915-1953	box 10	volume 14
Bulletins, 1915-1953	box 10	volume 15

Bulletins, 1954-1976	box 11	volume 2
Bulletins, 1954-1976	box 11	volume 3
Bulletins, 1954-1976	box 11	volume 4
Bulletins, 1954-1976	box 11	volume 5
Bulletins, 1954-1976	box 11	volume 6
Bulletins, 1954-1976	box 11	volume 7
Bulletins, 1954-1976	box 11	volume 8
Bulletins, 1954-1976	box 11	volume 9
Bulletins, 1954-1976	box 11	volume 10
Bulletins, 1954-1976	box 11	volume 11
Bulletins, 1954-1976	box 11	volume 12
Bulletins, 1954-1976	box 11	volume 13
Bulletins, 1954-1976	box 11	volume 14
Bulletins, 1954-1976	box 11	volume 15
Bulletins, 1954-1976	box 11	volume 16
Bulletins, 1954-1976	box 11	volume 17
Bulletins, 1954-1976	box 11	volume 18
Bulletins, 1954-1976	box 11	volume 19
Bulletins, 1954-1976	box 11	volume 20
Bulletin, 1963	box 9	folder 7

Ministers and sermons, 1892-1969

Physical Description: 3 Folders

Physical Description: 2 Volumes

Scope and Contents

This subseries contains records related to ministers and their sermons. It includes the record book and correspondence of George Owen. Correspondence from and to the ministers of the church, a notebook on the event programming of Perley B. Davis's 25th ordination anniversary, and a small number of printed sermons given or collected by ministers of the church.

Title/Description	Instances	
Perley B. Davis 25th ordination anniversary notebook, 1892	box 7	volume 4
Ministerial communications, 1898-1957	box 7	folder 7
George Owen, 1911-1946	box 7	folder 5

George Owen ledger book, 1930	box 7	volume 5
Sermons, 1936-1969	box 7	folder 6

Member discipline, 1899

Physical Description: 2 Folders

Scope and Contents

This subseries contains records related to the discipline of two members of the church, Charles Vaughn and Amos F. Bartlett. Records include correspondence and reports.

Title/Description	Instances	
Amos F. Bartlett, 1899	box 6	folder 12
Charles Vaughn, 1889	box 8	folder 28

[^ Return to Table of Contents](#)

Membership and vital statistics, 1860-2003

Physical Description: 78 Folders

Physical Description: 6 Volumes

Scope and Contents

This series contains membership and church statistical records. This includes member lists, admission and dismission paperwork from and to the church, records of baptisms, weddings, and funerals, and an extensive collection of individual membership cards.

Admissions, 1860-1999

Physical Description: 21 Folders

Scope and Contents

This subseries contains admission forms to the church membership and a list of admitted members.

Title/Description	Instances	
Admissions, 1860-1893	box 12	folder 1
Admissions, 1894	box 12	folder 2
Admissions, 1895	box 12	folder 3
Admissions, 1896	box 12	folder 4
Admissions, 1897-1898	box 12	folder 5
Admissions, 1899-1900	box 12	folder 6
Admissions, 1901	box 12	folder 7
Admissions, 1902	box 12	folder 8

Admissions, 1903	box 12	folder 9
Admissions, 1904	box 12	folder 10
Admissions, 1905	box 12	folder 11
Admissions, 1906-1907	box 12	folder 12
Admissions: A-E, 1863-1913	box 12	folder 13
Admissions: F-M, 1863-1913	box 12	folder 14
Admissions: N-Z, 1863-1913	box 12	folder 15
Admissions: A-D, 1907-1969	box 12	folder 16
Admissions: E-K, 1907-1969	box 12	folder 17
Admissions: L-Q, 1907-1969	box 12	folder 18
Admissions: R-Z, 1907-1971	box 12	folder 19
Admission lists, 1929-1942	box 8	folder 24
Membership applications, 1974-1999	box 8	folder 16

Dismissals, 1869-1986

Physical Description: 31 Folders

Scope and Contents

This subseries contains forms and records of dismissal both from Hyde Park and from other churches for members seeking admission to Hyde Park.

Title/Description	Instances	
Dismissal requests, 1893-1894	box 8	folder 25
Dismissal requests, 1957-1986	box 8	folder 26
Dismissals, 1869-1871	box 12	folder 20
Dismissals, 1872-1874	box 12	folder 21
Dismissals, 1875-1876	box 12	folder 22
Dismissals, 1877	box 12	folder 23
Dismissals, 1878	box 12	folder 24
Dismissals, 1879	box 12	folder 25
Dismissals, 1880	box 12	folder 26
Dismissals, 1881	box 12	folder 27
Dismissals, 1882	box 12	folder 28
Dismissals, 1883-1884	box 12	folder 29
Dismissals, 1885	box 12	folder 30

Dismissals, 1886	box 12	folder 31
Dismissals, 1887	box 12	folder 32
Dismissals, 1888	box 12	folder 33
Dismissals, 1889	box 12	folder 34
Dismissals, 1890	box 12	folder 35
Dismissals, 1891	box 12	folder 36
Dismissals, 1892	box 12	folder 37
Dismissals, 1893	box 12	folder 38
Dismissals, 1894	box 12	folder 39
Dismissions: A-C, 1878-1934	box 12	folder 40
Dismissions: D-H, 1893-1934	box 12	folder 41
Dismissions: I-O, 1895-1935	box 12	folder 42
Dismissions: P-U, 1876-1934	box 12	folder 43
Dismissions: V-Z, 1907-1934	box 12	folder 44
Dismissals: D-G, 1938-1974	box 12	folder 45
Dismissals: H-J, 1935-1971	box 12	folder 46
Dismissals: K-Q, 1935-1976	box 12	folder 47
Dismissals, 1936-1974	box 12	folder 48
Dismissals: S-Z, 1938-1974	box 12	folder 49

Member records, 1892-1974

Physical Description: 15 Folders

Scope and Contents

This subseries contains records about church members. This includes biographies written by the church about individual members, correspondence from members to the church, and obituaries.

Title/Description	Instances	
Letters, biographies A-D, 1892-1926	box 8	folder 1
Letters, biographies E-L, 1910-1926	box 8	folder 2
Letters, biographies M-Z, 1910-1924	box 8	folder 3
Membership biographies A-C, 1931-1934	box 8	folder 4
Membership biographies D-H, 1929-1934	box 8	folder 5
Membership biographies I-O, 1931-1934	box 8	folder 6
Membership biographies P-S, 1930-1934	box 8	folder 7

Membership biographies S-Z, 1930-1934	box 8	folder 8
Membership biographies A-D, 1936-1952	box 8	folder 9
Membership biographies E-H, 1936-1952	box 8	folder 10
Membership biographies I-O, 1936-1952	box 8	folder 11
Membership biographies P-Z, 1936-1952	box 8	folder 12
Membership biographies A-F, 1953-1974	box 8	folder 13
Membership biographies G-M, 1953-1974	box 8	folder 14
Membership biographies N-Z, 1953-1974	box 8	folder 15

Membership cards, circa 1880-2000

Physical Description: 5 Box

Scope and Contents

This subseries contains boxes of individual membership cards. These membership cards are separated by membership at the time of the church's closing and members who left the church prior to that point.

Title/Description	Instances
Members: A-Z, circa 1880	box 13
Past members: A-C, circa 1880-2000	box 13
Past members: D-H, circa 1880-2000	box 14
Past members: I-O, circa 1880-2000	box 15
Past members: P-S, circa 1880-2000	box 16

Baptisms, weddings, and funerals, 1948-2001

Physical Description: 4 Folders

Scope and Contents

This subseries contains baptism, wedding, and funeral records from the church's founding through to its closure.

Title/Description	Instances
Deaths and marriages, 1948-1976	box 17 folder 11
Baptismal records, 1976-2001	box 8 folder 17
Baptisms not recorded in roll book, 1980-1996	box 17 folder 10
Funeral certificates and obituaries, 1982-2001	box 8 folder 27

Membership lists, 1863-2003

Physical Description: 5 Folders

Physical Description: 6 Volumes

Scope and Contents

This subseries contains lists and ledger books of members throughout the church's history. It also includes a list of servicemen connected to the church though it is unclear if this record is from the first or second world war.

Title/Description	Instances	
Roll book ledger, 1863-1980	box 17	volume 3
Roll book ledger, 1896-1996	box 17	volume 2
Roll book ledger, 1921-1998	box 17	volume 1
Roll book ledger, 1936-2002	box 19	volume 3
Membership list manuals, 1893-1946	box 8	folder 23
Membership list, 1912	box 8	folder 18
Membership lists, 1931-1948	box 8	folder 19
Register of members, 1935-2003	box 17	volume 4
Membership lists, 1957-2001	box 8	folder 20
Ruth Higbee membership records, 1954-1987	box 5	volume 2
Membership list of servicemen, undated	box 2	folder 5

Membership materials, 1870-1925

Physical Description: 2 Folders

Scope and Contents

This subseries contains additional materials related to church membership. This includes manuals for new members and publicity aimed at generating new members.

Title/Description	Instances	
Membership manuals, 1870-1891	box 8	folder 22
Membership publicity, 1904-1925	box 8	folder 21

[^ Return to Table of Contents](#)

Church groups, 1871-1972

Physical Description: 21 Folders

Physical Description: 41 Volumes

Scope and Contents

This series contains records of and pertaining to various church groups throughout the church's history. These records are largely administrative in nature and the series contains many bound volumes of such records.

Sunday school, 1871-1972

Physical Description: 8 Folders

Physical Description: 7 Volumes

Scope and Contents

This subseries contains records created by and pertaining to the Sunday school. This includes bound superintendent's record books, teacher administration materials, correspondence, and programs. The historical sketch from 1911 may be of particular interest to researchers.

Title/Description	Instances	
Sunday school anniversary programs, 1871-1931	box 6	folder 23
Sunday school correspondence and reports, 1884-1920	box 4	folder 11
Sunday school programs, 1884-1972	box 6	folder 22
Teacher administration, 1884-1905	box 6	folder 26
Sunday school rally day, 1885-1926	box 6	folder 24
Sunday school anniversary bulletins, 1886-1909	box 18	folder 3
Superintendent's pocket record book, 1888-1889	box 4	volume 12
Sunday school class register, 1889	box 17	volume 8
Superintendent's record book, 1888-1889	box 4	volume 16
Superintendent's record book, 1889-1890	box 4	volume 15
Superintendent's record book, 1890-1891	box 4	volume 14
Superintendent's record book, 1891-1892	box 4	volume 13
Sunday school class register, 1890-1893	box 17	volume 9
Sunday school service programs, 1898-1931	box 17	folder 7
Sunday school historical sketch, 1911	box 6	folder 25

Heart and Hand Society, 1877-1884

Physical Description: 1 Volume

Scope and Contents

This subseries contains the records of the Heart and Hand Society. It is contained in a single bound volume of treasurer records.

Title/Description	Instances
-------------------	-----------

Heart and Hand society treasurer book, 1877-1884 box 18 volume 6

Physical Description: 1 Volumes

Young People's Society of Christian Endeavor, 1884-1909

Physical Description: 11 Volumes

Physical Description: 1 Folders

Scope and Contents

This subseries consists for records from the Young People's Society of Christian Endeavor. These records are largely contained within bound volumes of financial records and meeting minutes. It also contains some unbound materials including by-laws, correspondence and the group's constitution.

Title/Description	Instances	
Young People's Society of Christian Endeavors Membership, 1891-1895	box 6	volume 1
Young People's Society of Christian Endeavors membership, 1895-1902	box 6	volume 2
Young People's Society of Christian Endeavors list of members, 1902-1903	box 6	volume 3
Young People's Society of Christian Endeavors Lookout committee, 1892-1895	box 6	volume 4
Young People's Society of Christian Endeavors finance and executive, 1887-1888	box 6	volume 5
Young People's Society of Christian Endeavors by-laws, constitution, and programs, 1868-1909	box 6	folder 27
Young People's Society of Christian Endeavors, 1887-1888	box 6	volume 6
Young People's Society of Christian Endeavors Lookout committee, 1889-1891	box 6	volume 7
Young People's Society of Christian Endeavor, 1884-1889	box 17	volume 10
Young People's Society of Christian Endeavor, 1898-1905	box 17	volume 11
Young People's Society of Christian Endeavor, 1886-1896	box 17	volume 12
Young People's Society of Christian Endeavor, 1888-1895	box 17	volume 13

Junior Society of Christian Endeavor, 1889-1902

Physical Description: 3 Volumes

Scope and Contents

This subseries consists of records from the Junior Society of Christian Endeavor. These include financial records and meeting minutes all contained within bound volumes.

Title/Description	Instances	
Junior Society of Christian Endeavor, 1892-1896	box 17	volume 5

Junior Society of Christian Endeavor record book, 1889-1902	box 17	volume 6
Junior Society of Christian Endeavor record book, 1896-1899	box 17	volume 7

Auxiliary to the Woman's Board, 1872-1939

Physical Description: 5 Volumes

Physical Description: 2 Folder

Scope and Contents

This subseries contains records from the Auxiliary to the Woman's Board. These records are largely financial and meeting minutes contained in bound volumes. There are also two folders of unbound records including event programs and correspondence.

Title/Description	Instances	
Auxiliary to the Woman's Board, 1872-1882	box 18	volume 16
Auxiliary to the Woman's Board, 1882-1888	box 18	volume 17
Auxiliary to the Woman's Board, 1889-1895	box 18	volume 18
Auxiliary to the Woman's Board, 1896-1902	box 18	volume 19
Auxiliary to the Woman's Board, 1901-1939	box 18	folder 5
Auxiliary to the Woman's Board record book, 1903-1918	box 18	volume 20
Auxiliary to the Woman's Board, 1911-1917	box 18	folder 6

Junior Auxiliary to the Woman's Board, 1894-1903

Physical Description: 1 Files

Scope and Contents

This subseries consists of records of the Junior Auxiliary to the Woman's Board. These records include financial records, meeting minutes, and correspondence.

Title/Description	Instances	
Junior Auxiliary to the Woman's Board, 1894-1903	box 18	volume 14

Woman's Home Missionary Union, 1885-1929

Physical Description: 4 Volumes

Physical Description: 1 Folders

Scope and Contents

This subseries contains the records of the Woman's Home Missionary Union. These administrative records are contained in 4 bound volumes and one folder of unbound materials and include financial records, correspondence, and meeting minutes.

Title/Description	Instances	
-------------------	-----------	--

Woman's Home Missionary Union, 1883-1893	box 18	volume 11
Woman's Home Missionary Union, 1885-1896	box 18	volume 10
Woman's Home Missionary Union, 1893-1911	box 18	volume 12
Woman's Home Missionary Union, 1896-1917	box 18	volume 13
Woman's Home Missionary Union, 1915-1929	box 18	folder 7
<u>Physical Description:</u> 1 Folders		
<u>Physical Description:</u> 4 Volumes		

Maternal association, 1889-1906

Physical Description: 3 Volumes

Scope and Contents

This subseries contains three bound volumes of records from the Maternal association. These records are administrative in nature.

Title/Description	Instances	
Maternal association, 1889-1893	box 18	volume 7
Maternal association record book, 1893-1898	box 18	volume 8
Maternal association, 1898-1906	box 18	volume 9

Social committee, 1900-1924

Physical Description: 1 Volumes

Scope and Contents

This subseries contains the records of the Social Committee. It is contained in a single bound volume of administrative records.

Title/Description	Instances	
Social committee, 1900-1924	box 18	volume 1

Church Aid Society, 1905-1931

Physical Description: 3 Volumes

Physical Description: 1 Folders

Scope and Contents

This subseries contains three bound volumes of administrative records and one unbound folder of correspondence, financial records, and meeting minutes from the Church Aid Society.

Title/Description	Instances	
Church Aid Society record book, 1905-1916	box 18	volume 3
Church Aid Society record book, 1916-1925	box 18	volume 4
Church Aid Society, 1925-1930		

box 18 volume 5

Church Aid Society, 1920-1931

box 18 folder 1

New Church Building committee, 1884-1917Physical Description: 5 FoldersPhysical Description: 2 Volumes**Scope and Contents**

This subseries contains records pertaining to the building and the activities of the New Church Building committee. These records include financial records, correspondence, meeting minutes and reports, technical diagrams and blueprints, and appraisals.

Title/Description	Instances	
Building and room dedications, 1884-1911	box 4	folder 10
New Church Building committee, 1905-1909	box 4	folder 6
New Church Building committee, 1906-1911	box 4	folder 7
New Church Building committee record book, 1906	box 4	volume 10
New Church Building committee record book, 1906-1910	box 4	volume 11
New Church Building committee, 1909-1917	box 4	folder 8
Specifications of lighting fixtures, 1910	box 4	folder 9
New church building blueprints, 1910	folder 2	

Committee on Military Affairs, 1917-1919Physical Description: 1 Folders**Scope and Contents**

Administrative records from the Committee on Military Affairs.

Title/Description	Instances	
Committee on Military Affairs, 1917-1919	box 18	folder 2

Woman's Union, 1917-1923Physical Description: 1 Volumes**Scope and Contents**

This subseries contains the records of the Woman's Union. It is contained in a single bound volume of administrative records.

Title/Description	Instances	
Woman's Union record book, 1917-1923	box 18	volume 15

Fairmont Circle, 1949-1954

Physical Description: 1 Folders

Scope and Contents

This subseries contains a folder of meeting minutes from the Fairmont circle in 1951.

Title/Description	Instances	
Fairmont circle meeting minutes, 1949-1954	box 18	volume 2

[^ Return to Table of Contents](#)

Scrapbooks and photographs, 1900-2003

Physical Description: 5 Volumes

Physical Description: 8 Folders

Scope and Contents

This series consists of photographs and scrapbooks. The photographs largely document the building at various times throughout its history. There are a number of scrapbooks of the photographs as well as a copy of the photograph scrapbook on CD. There is also a scrapbook of newspaper clippings related to the church.

Scrapbooks, 1900-1943

Physical Description: 5 Volumes

Physical Description: 1 Folders

Scope and Contents

This subseries consists of scrapbooks of photographs and newspaper clippings. The photograph scrapbooks largely document the church building.

Title/Description	Instances	
Building photo scrapbook, undated	box 10	volume 1
Scrapbook, 1900-1913	box 19	volume 1
Newspaper clipping scrapbook, 1904-1907	box 19	volume 2

Physical restrictions

The condition of this unbound volume is extremely fragile. Staff assistance required for access.

Scrapbook, 1921-1926	box 20	volume 1
Building photograph scrapbook, 1938	box 6	folder 20
Scrapbook , 1937-1943	box 21	volume 1

Photographs, 1908-2003

Physical Description: 7 Folder

Scope and Contents

This subseries consists of unbound photographs. There are also two CD copies of the photograph scrapbook. The photographs document the building and a few people with connections to the church.

Title/Description	Instances	
Building committee photographs, undated	box 6	folder 15
Building photographs, undated	box 6	folder 16
Photograph of a woman, 1908	box 19	folder 1
75th anniversary photo album, 1938	box 6	folder 18
Photograph of Paul Poon Tai Ming, 1959	box 6	folder 21
100th anniversary photo booklet, 1963	box 6	folder 19
CDs of photograph scrapbooks, circa 2003	box 6	folder 17

[^ Return to Table of Contents](#)