

Congregational Library  
14 Beacon Street Boston MA 02108  
(617) 523-0470

**Alford Carleton, 1903-1983**  
Papers, 1954-1961

Size: 2 linear feet

Processed: May 1992  
By: Sandra Sudak

Acquisition: Materials acquired at unknown date  
Access: Unrestricted  
Copyright: Requests for permission to publish material  
from this collection should be discussed with the Librarian

## Biographical Sketch

Alford Carleton, 1903-1983

Born: Albany, NY Mar 26, 1903  
Died: Columbus, OH Aug 22, 1983

Hartford Theological Seminary, 1930 & 1937  
Ordained Congregational Minister in Windsor, CT 1930

Missionary, American Board of Commissioners for Foreign Missions (ABCFM)  
American College, Tarsus Turkey. 1924-1927  
Syria. 1923-1953  
President, Aleppo College, Syria. 1937-1953

ABCFM participant in union negotiations, formation of United Church  
of Christ, 1954

Exec. VP ABCFM & United Church Board for World Ministries, 1954-1970  
Member Executive Committee, Central Committee. World Alliance  
of Congregational Churches (WACC)  
Chair Committee on Religious Liberty WACC  
VP National Council of Churches  
Chair Division of Overseas Ministries  
VP United Board for Christian Education, Asia

Sources: United Church of Christ Yearbook. 1984, p617.

## Scope and Content Note

Papers are arranged in four series:

- General Council of Congregational Churches
- Missions Council of Congregational Christian Churches
- Christian Higher Education Fund of Congregational Christian Churches
- United Church of Christ

They cover a period of time (1954-1961) when Alford Carleton was Executive Vice-President of the American Board of Commissioners for Foreign Missions (ABCFM) and its United Church of Christ (UCC) successor, the United Church Board for World Ministries (UCBWM). Most of the items appear to be material which was routed to Carleton in his official role, such as minutes and reports, press releases, pamphlets, budgets. Correspondence is mostly that from other officials, notably Henry Leiper, Missions Council Minister & Executive Secretary (Series II, 29-31) and Harold C. Janes, National Director of Christian Higher Education Fund (Series III, 53-55).

Though there is little material which was actually generated by Carleton, the contents do reflect material generated by the denomination during the time of union of the Congregational Christian Churches and the Evangelical & Reformed Church to form the United Church of Christ (UCC)..

Box I (Arabic numbers indicate folder numbers)

SERIES I: GENERAL COUNCIL OF CONGREGATIONAL CHRISTIAN CHURCHES

Minutes, reports, correspondence, finances, press releases, pamphlets, resolutions & statements, miscellaneous pamphlets & newsletters. 1954-1961. Arranged by committee, then chronologically

- A. Executive Committee Meeting Minutes (some finances also)
  - 1. 1954
  - 2. 1955
  - 3. 1956
  - 4. 1958
  - 5. 1959
  - 6. 1960
  - 7. 1961
  
- B. Mid-Winter Meeting Minutes & Reports
  - 8. Cleveland, OH 1955
  - 9. Buck Hill Falls, PA 1956
  
- C. General Council Meetings. Pamphlets, Reports
  - 10. Omaha, NE 1956
  - 11. Boston, MA 1958
  
- D. Planning/Joint Planning Committee Minutes
  - 12. General Council 1955-1956
  - 13. General Council/Evangelical & Reformed 1956
  
- E. Office of Communication
  - 14. Minutes & Reports 1955-1956
  - 15. Press Releases 1956
  - 16. Committee on Information Minutes & Reports 1954-1955  
on Merger
  
- F. Merger Material
  - 17. Statements, Pamphlets, Letters Missive 1954-1955
  - 18. Correspondence & Resolutions from Churches 1956-1961  
against union
  - 19. Continuing Congregationalists Reports, 1955-1957  
Statements, Newsletters
  
- G. Office of Recruitment (Christian Vocations)
  - 20. Minutes, Reports, Correspondence 1955-1956
  
- H. Financial Data (see also 1-7)
  - 21. Survey Committee Minutes, Reports, 1954-1960, gaps  
Correspondence
  - 22. Budgets 1955-1956
  - 23. Annuity Fund Memoranda 1959

SERIES II: MISSIONS COUNCIL OF CONGREGATIONAL CHRISTIAN CHURCHES

Minutes, reports, correspondence, promotion & public relations, newsletters, budgets. 1955-1961. Arranged by committee, then chronologically

I. Ad Interim Committee Minutes

- 24. 1955-1958, gaps
- 25. 1959
- 26. 1960

J. Joint Staff/Cabinet Meeting Minutes

- 27. 1955-1960, gaps

K. Transition to United Church of Christ

- 28. Report: Actions Related to Constituting the Board for Home Mission of the UCC (cal956); Agreement (n.d.)

L. Henry Leiper. Missions Council Minister & Executive Secretary

- 29. Correspondence 1955
- 30. 1956, 1958
- 31. 1959-1960

M. Promotion & Public Relations

- 32. Office of Promotion. Annual Reports 1955-1956
- Correspondence 1960
- 33. Every Member Canvass. Reports & Promotion 1955
- 34. Special Gifts Program. Reports 1959
- 35. Wills Emphasis Program. Reports 1960
- 36. Printed Literature (samples & catalog) 1958
- 37. " " " " 1960

N. Women's Organizations

- 38. National Fellowship of Congregational Christian Women. Misc. Reports & Correspondence 1955-1960
- 39. Friendly Service Committee Newsletter 1956
- Report 1958

O. Budgets

- 40. 1956-1961

SERIES III: CHRISTIAN HIGHER EDUCATION FUND OF CONGREGATIONAL CHRISTIAN CHURCHES

Minutes, reports of consultations, plans, promotional literature, correspondence. 1956-1961. Arranged by committee

P. Committee Minutes

- 41. Administrative & National Committees 1958-1961
- 42. Executive Committee 1958

**Box II**

- 43. Biennial Emphasis Committee 1956-1958, gaps
- 44. Regional Directors 1959
- Staff Conferences 1959-1961
- Q. Consultation Meeting Minutes
  - 45. Conference Consultations (with Superintendents) 1958
  - 46. Conference Consultation (with Conferences) 1958
  - 47. Consultations of American Board & Board of Home Missions 1957
    - with Conference & College Personnel re 1958-60
    - Biennial Emphasis on Christian Higher Education
- R. Promotional Materials
  - 48. Campaign Plans & Reports 1958-1959
  - 49. Biennial Emphasis. Appeal to Local Church 1957
  - 50. Progress Report 1958
  - 51. Master List of Speakers 1959-1960
  - 52. Printed Literature 1958-1960
- S. Harold C. Janes, National Director. Correspondence
  - 53. 1958
  - 54. 1959
  - 55. 1960-1961

SERIES IV: UNITED CHURCH OF CHRIST

Minutes and reports of committees, commissions, synods; budgets, press releases. 1957-1961. Arranged by committee

- T. Executive Council & Sub-committee Minutes & Reports
  - 56. 1957-1959, gaps
  - 57. 1960-1961
- U. Committee, Commissions, Councils
  - 58. Commission to Prepare a Statement of Faith Minutes 1957-1958
  - 59. Commission to Prepare a Constitution Reports 1959-1961
  - 60. Review Committee Reports 1959,1961
  - 61. Long Range Planning Committee Minutes & Reports 1960
  - 62. Joint Committee...on Journal of UCC Minutes & Reports 1957-1958
  - 63. Joint Committee on Publications Minutes & Report 1959-1960
  - 64. Council for Social Action Minutes & Reports 1958
  - 65. " " " " " 1960
  - 66. Joint Committee on Promotional & Benevolence Minutes 1955-1958,gaps
  - 67. Stewardship Council Minutes & Reports 1958-1960,gaps
  - 68. Committee on Permanent Headquarters Minutes & Reports 1960
  - 69. Office of Communication Administrative Committee Minutes 1958-1960
  - 70. " " " " " Press Releases, Budgets 1958,1960
- V. General Synod Meeting Information, Miscellany
  - 71. Cleveland (2nd) 1960
  - 72. Philadelphia (3rd) 1961