



ArchivesSpace

## Merom Institute records, 1935 -1973. RG4993

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English

DACS2 - 2013

Congregational Library & Archives

14 Beacon Street

Boston, MA 02108

URL: <http://www.CongregationalLibrary.org>

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## Summary Information

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<b>Repository:</b>	Congregational Library & Archives
<b>Creator:</b>	Holt, Arthur E. (Arthur Erastus)
<b>Creator:</b>	McGiffert, Arthur Cushman
<b>Creator:</b>	Chicago Theological Seminary
<b>Creator:</b>	Merom Institute.
<b>Title:</b>	Merom Institute records, 1935 -1973.
<b>ID:</b>	RG4993
<b>Date [inclusive]:</b>	1935-1973
<b>Physical Description:</b>	2.53 Cubic Feet (3 boxes)
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The Merom Institute was founded in 1936 as a Protestant ecumenical religious center offering a camp, seminars, lectures and various community activities. Located in Merom, Indiana it was the site of the previously closed Union Christian College. The Merom Institute was renamed the Merom Conference Center sometime in the late 1970s when it was taken over as a ministry of the Indiana-Kentucky UCC Conference. Arthur E. Holt, President of Chicago Theological Seminary in the 1930s, was an instrumental founder of the Merom Institute. After President Holt's death in 1942, the Chicago Theological Seminary kept close institutional ties with the Merom Institute under its next president, A.C. McGiffert, and beyond. This collection includes board meeting minutes, articles of incorporation, reports, receipts, correspondence, legal papers, historical sketches, and calendars.

### Preferred Citation

[Identification of item], in the Merom Institute records, 1935-1973, RG4993. The Congregational Library & Archives, Boston, MA.

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## Biographical / Historical

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The Merom Institute was founded in 1936 as a Protestant ecumenical religious center offering a camp, seminars, lectures and various community activities. Located in Merom, Indiana it was the site of the previously closed Union Christian College. The Merom Institute was renamed the Merom Conference Center sometime in the late 1970s when it was taken over as a ministry of the Indiana-Kentucky UCC Conference. Arthur E. Holt, President of Chicago Theological Seminary in the 1930s, was an instrumental founder of the Merom Institute. After President Holt's death in 1942, the Chicago Theological Seminary kept close institutional ties with the Merom Institute under its next president, A.C. McGiffert, and beyond.

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## Scope and Contents

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This collection includes board meeting minutes, articles of incorporation, reports, receipts, correspondence, legal papers, historical sketches, and calendars.

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## Arrangement

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This collection maintains the original series arrangements but due to additional accruals some new series were created.

**Series 1:** Merom Files, 1935-1944.

**Series 2:** Meeting Minutes and Finances, 1935-1966.

**Series 3:** A. E. Holt Papers, 1936-1942.

**Series 4:** C.T.S. President Files, 1936-1948.

**Series 5:** Renewal Project, 1939-1963.

**Series 6:** Printed Materials, 1942-1972.

**Series 7:** Reports and Schedules, 1944-1973.

**Series 8:** Arthur C. McGiffert Papers, 1946-1957.

**Series 9:** Correspondences, 1946-1977.

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## Administrative Information

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### Publication Statement

Congregational Library & Archives

14 Beacon Street

Boston, MA 02108

URL: <http://www.CongregationalLibrary.org>

### Restrictions on Access

Access to this collection is unrestricted and open to the public.

### Restrictions on Use

Items in this collection are subject to U.S. Copyright Law. It is the responsibility of the researcher to determine the copyright status of collection items and to secure any permissions necessary for their reproduction and publication. Requests for permission to publish material must be discussed with the archivist or librarian.

### Immediate Source of Acquisition

This collection was received in both 2011 and 2014. Original accession number is 2011-31 and the second accrual was given the accession number 2014-56.

### Processing Information

Processed by William McCarthy, June 2017, using DACS second edition. Updates made by William McCarthy in June 2018.

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## Related Materials

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### Related Materials

There is a set of microfilm which focuses on the Merom Conference Center, which was successor to the Merom Institute, located in Microfilm Cabinet 10. Also, RG4851 is the Merom, Ind. Union Christian College records which was the predecessor to the Merom Institute.

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## Controlled Access Headings

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- Associations, institutions, etc. -- Congregational churches.
- Manuscript collections.
- United States -- Church history -- 20th century.
- Congregationalism -- New England.
- Church finance
- Ministers -- United States -- Massachusetts.
- Holt, Arthur E. (Arthur Erastus)
- McGiffert, Arthur Cushman
- Union Christian College (Merom, Ind.) -- : History.
- Merom Conference Center.
- Chicago Theological Seminary

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## Collection Inventory

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### Merom Files, 1935-1944

Date [inclusive]: 1935-1944

Physical Description: 12 Folders

#### Scope and Contents

This series contains files related to the daily operation of the Merom Institute.

Title/Description	Instances	
Merom, 1935	box 2	folder 13

<u>Date:</u> 1935		
Merom, 1936 <u>Date:</u> 1936	box 2	folder 14
Newsletter and Dedication Speech, 1936-1944 <u>Date [inclusive]:</u> 1936-1944	box 2	folder 12
Merom (1 of 2), 1937 <u>Date:</u> 1937	box 2	folder 15
Merom (2 of 2), 1937 <u>Date:</u> 1937	box 2	folder 16
Merom, 1938 <u>Date:</u> 1938	box 2	folder 17
Merom, 1939 <u>Date:</u> 1939	box 2	folder 18
Merom, 1940 <u>Date:</u> 1940	box 2	folder 19
Merom, 1941 <u>Date:</u> 1941	box 2	folder 20
Merom, 1942-1943 <u>Date:</u> 1942-1943	box 2	folder 21
Merom, 1943 <u>Date:</u> 1943	box 2	folder 22
Merom, 1944 <u>Date:</u> 1944	box 2	folder 23

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## Meeting Minutes and Finances, 1935-1966

Date [inclusive]: 1935-1966

Physical Description: 33 Items (30 folders, 3 volumes)

### Scope and Contents

This series contains board of trustee, board of directors and executive committee meeting minutes, tax receipts, and various reports.

Title/Description	Instances	
Treasurer's Reports, 1963-1964	box 1	folder 57

<u>Date [inclusive]:</u> 1963-1964		
Board of Directors Reports, 1945-1946 <u>Date [inclusive]:</u> 1945-1946	box 1	folder 58
Board Directors - Minutes, 1963 <u>Date:</u> 1963	box 1	folder 59
Board of Trustees Meetings, 1941-1948 <u>Date [inclusive]:</u> 1941-1948	box 1	folder 60
Board of Trustees Meetings, 1948-1955 <u>Date [inclusive]:</u> 1948-1955	box 1	folder 61
Board of Trustees Meetings, 1956 <u>Date:</u> 1956	box 1	folder 62
Board of Trustees Meetings, 1956-1957 <u>Date [inclusive]:</u> 1956-1957	box 1	folder 63
Board of Trustees Meetings, 1958-1959 <u>Date [inclusive]:</u> 1958-1959	box 1	folder 64
Board of Trustees Meetings, 1959 <u>Date:</u> 1959	box 1	folder 65
Board of Trustees Meetings, 1959-1961 <u>Date [inclusive]:</u> 1959-1961	box 1	folder 66
Board of Trustees Meetings, 1960-1962 <u>Date [inclusive]:</u> 1960-1962	box 1	folder 67
Board of Trustees Meetings, 1962-1964 <u>Date [inclusive]:</u> 1962-1964	box 1	folder 68
Executive Committee Meeting, 1943-1953 <u>Date [inclusive]:</u> 1943-1953	box 1	folder 69
Executive Committee Meeting, 1953-1957 <u>Date [inclusive]:</u> 1953-1957	box 1	folder 70
Executive Committee Meeting, 1959-1962 <u>Date [inclusive]:</u> 1959-1962	box 1	folder 71
Executive Committee Meeting, 1961-1962 <u>Date [inclusive]:</u> 1961-1962	box 1	folder 72
Executive Committee Meeting (1 of 2), 1962-1963 <u>Date [inclusive]:</u> 1962-1963	box 1	folder 73
Executive Committee Meeting (2 of 2), 1962-1963	box 1	folder 74

<u>Date [inclusive]:</u> 1962-1963		
Financial Documents, 1940-1947 <u>Date [inclusive]:</u> 1940-1947	box 2	folder 1
Financial Documents, 1947-1949 <u>Date [inclusive]:</u> 1947-1949	box 2	folder 2
Financial Documents, 1949-1957 <u>Date [inclusive]:</u> 1949-1957	box 2	folder 3
Tax Receipts, 1935, 1937 <u>Date [inclusive]:</u> 1935, 1937	box 2	folder 4
Constitutions, 1936 <u>Date:</u> 1936	box 2	folder 5
Articles of Incorporation and Titles, 1937-1945 <u>Date [inclusive]:</u> 1937-1945	box 2	folder 6
Survey Information, 1944-1948 <u>Date [inclusive]:</u> 1944-1948	box 2	folder 7
Reports, 1947-1948 <u>Date [inclusive]:</u> 1947-1948	box 2	folder 8
Project Reports, 1947-1948 <u>Date [inclusive]:</u> 1947-1948	box 2	folder 9
Merom Reports, 1947, undated <u>Date:</u> 1947, undated	box 2	folder 10
Merom Rural Life Institute, 1948 <u>Date:</u> 1948	box 2	folder 11
Minute Book and Records, 1935-1944 <u>Date [inclusive]:</u> 1935-1944	box 3	volume 3
Minute Book and Records, 1945-1946 <u>Date [inclusive]:</u> 1945-1946	box 3	volume 4
Board Minutes, 1964-1966 <u>Date [inclusive]:</u> 1964-1966	box 3	volume 5

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## **A. E. Holt Papers, 1936-1942**

Date [inclusive]: 1936-1942

Physical Description: 17 Folders

## Scope and Contents

This series contains records from A.E. Holt, including correspondences and legal papers.

Title/Description	Instances	
Clarence Bennett, Correspondence, 1936 <u>Date</u> : 1936	box 2	folder 24
Building Committee, 1936 <u>Date</u> : 1936	box 2	folder 25
Contributions, 1936 <u>Date</u> : 1936	box 2	folder 26
Legal Papers, 1936-1937 <u>Date [inclusive]</u> : 1936-1937	box 2	folder 27
Miscellaneous, 1937 <u>Date</u> : 1937	box 2	folder 28
D. E. Lindstrom, Correspondence, 1937 <u>Date</u> : 1937	box 2	folder 29
Publications (Mimeographed), 1937 <u>Date</u> : 1937	box 2	folder 30
Shirley Greene, Correspondence, 1937-1938 <u>Date [inclusive]</u> : 1937-1938	box 2	folder 31
External Work, 1937-1938 <u>Date [inclusive]</u> : 1937-1938	box 2	folder 32
Board of Directors' Chairman Folder, 1938 <u>Date</u> : 1938	box 2	folder 33
Correspondence with Shirley Greene, 1938 <u>Date</u> : 1938	box 2	folder 34
Bridge and Park Project, 1938 <u>Date</u> : 1938	box 2	folder 35
Board of Directors' Chairman Folder, 1939 <u>Date</u> : 1939	box 2	folder 36
Correspondence with Shirley Greene, 1939 <u>Date</u> : 1939	box 2	folder 37
Rural Life Conference, March 24-26, 1939 <u>Date</u> : March 24-26, 1939	box 2	folder 38
Correspondence with Shirley Greene, 1941-1942	box 2	folder 39

Date [inclusive]: 1941-1942

Related to Death of, 1942, undated

box 2

folder 40

Date [inclusive]: 1942, undated

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## C.T.S. President Files, 1936-1948

Date [inclusive]: 1936-1948

Physical Description: 2 Folders

### Scope and Contents

This series contains secretary reports from the Chicago Theological Seminary's president.

Title/Description	Instances	
Secretary's Reports, 1936-1946 <u>Date [inclusive]:</u> 1936-1946	box 2	folder 43
Secretary's Reports, 1947-1948 <u>Date [inclusive]:</u> 1947-1948	box 2	folder 44

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## Renewal Project, 1939-1963

Date [inclusive]: 1939-1963

Physical Description: 17 Folders

### Scope and Contents

This series contains records related to the renewal project of the Merom Institute such as correspondences with Alan Jones, Shirley Greene, Dr. Thomas A. Tripp, E.M. Halliday.

Title/Description	Instances	
Alan Jones, Director, 1947-1949 <u>Date [inclusive]:</u> 1947-1949	box 1	folder 1
Alan Jones, Director, 1949-1956 <u>Date [inclusive]:</u> 1949-1956	box 1	folder 2
Alan Jones, Director, 1956-1963 <u>Date [inclusive]:</u> 1956-1963	box 1	folder 3
To Alan Jones, 1947-1948 <u>Date [inclusive]:</u> 1947-1948	box 1	folder 4
To Alan Jones, 1948-1952	box 1	folder 5

<u>Date [inclusive]:</u> 1948-1952		
To Alan Jones, 1952-1961 <u>Date [inclusive]:</u> 1952-1961	box 1	folder 6
1962 Program, 1962 <u>Date [inclusive]:</u> 1962	box 1	folder 7
General Documents, 1941-1960 <u>Date [inclusive]:</u> 1941-1960	box 1	folder 8
Extension of Merom Idea, 1941 <u>Date [inclusive]:</u> 1941	box 1	folder 9
Ferry Platt Memorial, 1941 <u>Date [inclusive]:</u> 1941	box 1	folder 10
Building Campaign, 1960-1963 <u>Date [inclusive]:</u> 1960-1963	box 1	folder 11
A Study of the Area, Shirley Greene, 1939 <u>Date [inclusive]:</u> 1939	box 1	folder 12
Ten Years of Merom, 1947 <u>Date [inclusive]:</u> 1947	box 1	folder 13
Shirley Greene, 1943-1947 <u>Date [inclusive]:</u> 1943-1947	box 1	folder 14
Shirley Greene, 1943-1945 <u>Date [inclusive]:</u> 1943-1945	box 1	folder 15
Dr. Thomas A. Tripp, 1941-1945 <u>Date [inclusive]:</u> 1941-1945	box 1	folder 16
E. M. Halliday, 1943-1945 <u>Date [inclusive]:</u> 1943-1945	box 1	folder 17

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## Printed Materials, 1942-1972

Date [inclusive]: 1942-1972

Physical Description: 5 Folders

### Scope and Contents

This series contains printed materials related to Merom Institute, including pamphlets, memories and historical sketches.

**Title/Description**

**Instances**

Pamphlets, 1942 <u>Date</u> : 1942	box 3	folder 1
UCC Alumni, 1951-1964 <u>Date [inclusive]</u> : 1951-1964	box 3	folder 2
UCC and Sullivan Paper, 1956, 1959 <u>Date</u> : 1956, 1959	box 3	folder 3
Historical Sketches of Union, 1972 <u>Date</u> : 1972	box 3	folder 4
Merom Memories, undated <u>Date</u> : undated	box 3	folder 5

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## Reports and Schedules, 1944-1973

Date [inclusive]: 1944-1973

Physical Description: 12 Items (10 folders, 2 volumes)

### Scope and Contents

This series contains monthly reports, monthly calendars and the newsletter Red Letter Days.

<b>Title/Description</b>	<b>Instances</b>	
Monthly Reports, 1944 <u>Date</u> : 1944	box 1	folder 18
Monthly Reports, 1945 <u>Date</u> : 1945	box 1	folder 19
Monthly Reports, 1946 <u>Date</u> : 1946	box 1	folder 20
Monthly Reports, 1947 <u>Date</u> : 1947	box 1	folder 21
Monthly Reports, 1948 <u>Date</u> : 1948	box 1	folder 22
Monthly Reports, 1949 <u>Date</u> : 1949	box 1	folder 23
Red Letter Days, 1949-1952 <u>Date [inclusive]</u> : 1949-1952	box 1	folder 24
Red Letter Days, 1953-1956	box 1	folder 25

Date [inclusive]: 1953-1956

Red Letter Days, 1957-1959

box 1

folder 26

Date [inclusive]: 1957-1959

Red Letter Days, 1960-1964

box 1

folder 27

Date [inclusive]: 1960-1964

Monthly Calendar, 1972

box 3

volume 1

Date [inclusive]: 1972

Monthly Calendar, 1973

box 3

volume 2

Date [inclusive]: 1973

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## Arthur C. McGiffert Papers, 1946-1957

Date [inclusive]: 1946-1957

Physical Description: 2 Folders

### Scope and Contents

This series contains reports and correspondences from Arthur C. McGiffert.

Title/Description	Instances	
Correspondence, 1946-1956	box 2	folder 41
<u>Date [inclusive]:</u> 1946-1956		
Reports, 1949-1957	box 2	folder 42
<u>Date [inclusive]:</u> 1949-1957		

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## Correspondences, 1946-1977

Date [inclusive]: 1946-1977

Physical Description: 28 Folders

### Scope and Contents

This series contains various correspondences with people affiliated with the Merom Institute. Subjects include committees, foundations and articles of incorporation.

Title/Description	Instances	
Articles of Incorporation and Related Materials, 1972-1977	box 1	folder 28
<u>Date [inclusive]:</u> 1972-1977		
Project Evaluation Committee, 1961-1964	box 1	folder 29

<u>Date [inclusive]:</u> 1961-1964		
Review and Appraisal of Renewal Project, 1960-1961 <u>Date [inclusive]:</u> 1960-1961	box 1	folder 30
Correspondence, 1958-1963 <u>Date [inclusive]:</u> 1958-1963	box 1	folder 31
Advisory Committee, 1960-1963 <u>Date [inclusive]:</u> 1960-1963	box 1	folder 32
Application - Indiana and Illinois Project Proposal, 1959 <u>Date:</u> 1959	box 1	folder 33
Calendar (Proposed) for Final Year, 1962-1963 <u>Date [inclusive]:</u> 1962-1963	box 1	folder 34
Committee (Members), undated <u>Date [inclusive]:</u> undated	box 1	folder 35
Committee Meeting Minutes, 1962-1963 <u>Date [inclusive]:</u> 1962-1963	box 1	folder 36
Committee Meeting Minutes, 1962 <u>Date:</u> 1962	box 1	folder 37
Keene Lebold Correspondence, 1959-1965 <u>Date [inclusive]:</u> 1959-1965	box 1	folder 38
Finances, 1960-1965 <u>Date [inclusive]:</u> 1960-1965	box 1	folder 39
Merom Community: Congregationalist-Methodist Relations, 1962 <u>Date:</u> 1962	box 1	folder 40
Minutes, 1959-1965 <u>Date [inclusive]:</u> 1959-1965	box 1	folder 41
Participating Churches, 1960-1961 <u>Date [inclusive]:</u> 1960-1961	box 1	folder 42
Preliminary Statement, 1959-1960 <u>Date [inclusive]:</u> 1959-1960	box 1	folder 43
Meeting of Renewal Project, June 2-3, 1961 <u>Date [inclusive]:</u> June 2-3, 1961	box 1	folder 44
Prospectus, undated <u>Date [inclusive]:</u> undated	box 1	folder 45
Questionnaire: Church and Community Profile, 1962	box 1	folder 46

Date: 1962

Recommendations (unofficial), 1962, undated <u>Date [inclusive]</u> : 1962, undated	box 1	folder 47
Residence Periods, 1960-1961 <u>Date [inclusive]</u> : 1960-1961	box 1	folder 48
List of Indiana Foundations, undated <u>Date [inclusive]</u> : undated	box 1	folder 49
Lilly Foundation, 1959-1963 <u>Date [inclusive]</u> : 1959-1963	box 1	folder 50
Sweeny-Miller-Irwin Foundation, 1960-1963 <u>Date [inclusive]</u> : 1960-1963	box 1	folder 51
John De Gruchy, February 21, 1964 <u>Date</u> : February 21, 1964	box 1	folder 52
Accounting System, May 8, 1962 <u>Date</u> : May 8, 1962	box 1	folder 53
Buildings and Grounds Committee, 1963 <u>Date</u> : 1963	box 1	folder 54
Financial Summaries, 1953-1963 <u>Date [inclusive]</u> : 1953-1963	box 1	folder 55
New Director, 1946-1953 <u>Date [inclusive]</u> : 1946-1953	box 1	folder 56

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