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West Hartford, CT. Elmwood Community Church records, 1867-2024. RG5531

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Congregational Library & Archives

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Summary Information

Repository:	Congregational Library & Archives
Creator:	Elmwood Community Church
Creator:	Elmwood Union Chapel Association
Creator:	Ladies Benevolent Sewing Society
Title:	West Hartford, CT. Elmwood Community Church records, 1867-2024.
ID:	RG5531
Date [inclusive]:	1867-2024
Physical Description:	18.40 Cubic Feet (18 boxes, 3 flat files, 1 object)
Language of the Material:	English , Greek, Modern (1453-) .
Abstract:	<p>The Elmwood Community Church was founded in 1921 from the Elmwood Union Chapel Association with James F. English as its first pastor. Due to the growth of the church, the Sunday school, the Ladies Aid Society, and other organizations, a new church building was construction beginning in 1926 with a parsonage following in 1947. In 1958, the church steeple was raised. After 1967, the church continued to grow and change with the reorganization of boards and groups, renovation to the building, changing of pastors, and opening the facilities to the community. In 2024, the Elmwood Community Church permanently closed due to declining membership and funds. This collection includes records documenting the history, activities, and members of the church, Sunday school, and women's groups with minutes, building records, financial and legal records, newspaper articles, newsletters, reports, correspondence, programs, church histories, member records, and audio/visual materials.</p>

Preferred Citation

[Identification of item], in the West Hartford, CT. Elmwood Community Church records, 1867-2024, RG5531. The Congregational Library & Archives, Boston, MA.

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Historical Note

The Elmwood Community Church was founded in 1921 out of the Elmwood Union Chapel Association which was founded in 1897. The church began with 188 charter members representing 14 denominations and called James F. English as its first pastor. At the time the Sunday School and Ladies Aid Society were already established with the Sunday school being founded in 1873 and the Ladies Aid Society dating back to at least 1917 with the Ladies Benevolent Sewing Society going back further to 1857. Due to the growing membership in the church, Sunday school, ladies' society, and other organizations, the chapel building was quickly outgrown with construction for a new church beginning in 1926 along with the arrival of a new pastor, Charles K. Tracy, and the cornerstone laid in 1927. In 1947, the Cambridge St parsonage was constructed with the first occupant in 1948. In 1955, the church sanctuary was renovated along with the parish house in 1957. Shortly after in 1958, the church steeple was raised.

Between 1967 and 1969, the church experienced many changes with the disbanding of the women's federation that formed in 1928 from the Ladies Aid Society, the reorganization of the church boards, the burning of the mortgage, and the availability of church facilities to Greater Hartford organizations. Over the following years, the church formed and dissolved committees, updated the building and facilities, changed pastors, celebrated anniversaries, worked with the community, and opened their space to other community organizations and businesses. As the church entered the later 2010s and 2020s, membership and finances declined until the church permanently closed in 2024.

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Scope and Contents

This collection contains records documenting the history, activities, and members of the Elmwood Community Church in West Hartford, CT along with the associated Sunday school and women's groups of Elmwood. The collection contains documents, photographs, photo slides, VHS tapes, CDs, an audio reel, ledgers, notebooks, member cards, building plans, and photostat copies. The records include meeting minutes, financial records, legal records, newsletters, service and play programs, pamphlets, vital statistics, attendance and guest books, histories, newspaper articles, annual reports, correspondence, flyers and announcements.

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Arrangement

The collection is arranged into eight series, five of which are further arranged into subseries. Records within the series and subseries have been arranged chronologically by start date except for series 2: Member records, 1916-2023 which is arranged alphabetically.

Series 1: Sunday School, 1867-2005

Series 2: Member records, 1916-2023

Series 3: Women's federation, 1871-2019

Subseries 1: Ladies sewing society, 1871-1918

Subseries 2: Ladies aid society, 1914-1936

Subseries 3: Circle 1, 1937-1961

Subseries 4: Circle 3, 1938-1972

Subseries 5: Circle 4, 1930-1990

Subseries 6: Circle 6, 1962-2019

Series 4: AV materials, 1921-2020

Subseries 1: Photos, 1921-2020

Series 5: Church boards, 1921-2024

Subseries 1: Board of missions, 1989-2019

Subseries 2: Christian education, 1975-2020

Subseries 3: Council, 1924-2024

Subseries 4: Deacons, 1936-2022

Subseries 5: Elmweds, 1948-1967

Subseries 6: Men's club, 1955-1982

Subseries 7: Trustees, 1927-2024

Series 6: Administrative records, 1875-2023

Subseries 1: Annual Reports, 1921-2023

Subseries 2: Committees, 1949-2010

Subseries 3: Memorial funds, 1940-2022

Series 7: Church history, 1875-2024

Subseries 1: Member profiles, 1921-2021

Subseries 2: Newsletters, 1921-2023

Series 8: Yearly miscellaneous records, 1921-1995

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Administrative Information

Publication Statement

Congregational Library & Archives

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Business Number: 617-523-0470

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URL: <http://www.CongregationalLibrary.org>

Restrictions on access

Access to this collection is unrestricted and open to the public.

Restrictions on use

Items in this collection are subject to U.S. Copyright Law. It is the responsibility of the researcher to determine the copyright status of collection items and to secure any permissions necessary for their reproduction and publication. Requests for permission to publish material must be discussed with the archivist or librarian.

Acquisition Information

Materials were donated to the Congregational Library & Archives by Elmwood Community Church in September 2024; 2024-39.

Processing Information

Processed by Madison Bellew, August 2025, using DACS.

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Related Materials

Related Materials

Additional records related Elmwood Chapel Association and Elmwood Community Church prior to 1952 can be found at the [Connecticut State Library](#), and at [FamilySearch](#).

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Controlled Access Headings

- Clippings (Books, newspapers, etc.).
- Church records and registers.
- Church membership.
- Sunday schools.
- Women -- Religious life.
- Photographs.
- Church architecture -- Designs and plans.
- Programs
- Church newsletters.
- Church societies.
- Church finance.
- Elmwood Community Church
- Elmwood Union Chapel Association
- Ladies Benevolent Sewing Society
- English, James F. (James Fairfield), 1896-1976

Technical Requirements

Various hardware and software may be required to view the audio/visual materials and digital files included in the collection.

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Content Warning

This collection includes content and language that may be upsetting or triggering. These records reflect the language and attitudes of the historical period in which they were created; many of these terms are unacceptable today. The Congregational Library & Archives works to preserve Congregational history and stories while acknowledging that sometimes that history is problematic or questionable. We do this to preserve, contextualize, and reflect on the past so that we may learn from it.

This collection includes racist language and images.

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Collection Inventory

Sunday school, 1867-2005

Scope and Contents

This series contains records from the Elmwood Sunday school and nursery school including attendance books, minutes, reports, account books, and flyers.

Title/Description	Instances	
Sunday School Ledger, 1867-1879	box 1	folder 1
Sunday School Minutes and Account Book, 1873-1884	box 1	folder 2
Sunday School Attendance and Minutes, 1874-1875	box 1	folder 3
Sunday School Attendance and Minutes, 1875-1876	box 1	folder 4
Sunday School Attendance and Minutes, 1876-1877	box 1	folder 5
Sunday School Attendance and Minutes, 1877-1878	box 1	folder 6

Sunday School Attendance and Minutes, 1878-1879	box 1	folder 7
Sunday School Attendance and Minutes, 1881-1882	box 1	folder 8
Sunday School Attendance, 1886-1887	box 1	folder 9
Sunday School Attendance and Minutes, 1889-1893	box 1	folder 10
Sunday School Attendance, 1893-1899	box 1	folder 11
Sunday School Annual Meeting Minutes , 1895-1908	box 1	folder 12
Sunday School Attendance, 1899-1903	box 1	folder 13
Sunday School Attendance, 1903-1907	box 1	folder 14
Sunday School Attendance Reports, 1904-1913	box 1	folder 15
Sunday School Annual Reports, 1908-1915	box 1	folder 16
Sunday School Attendance, 1912-1916	box 1	folder 17
Sunday School Miscellaneous, 1913-2005	box 1	folder 18
Sunday School Account Book, 1922-1947	box 1	folder 19
Sunday School Attendance Book, 1946-1948	box 1	folder 20
Church School Account Book, 1947-1954	box 1	folder 21
Church School Payment Ledger, 1947-1974	box 1	folder 22
Sunday School Envelope Lists, 1949-1966	box 1	folder 23
Nursery School, 1957-2004	box 1	folder 24
Sunday School Attendance Cards, 1972-1973	box 1	folder 25
Sunday School Permanent Record Cards, 1950-1973	box 2	

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Member records, 1916-2023

Scope and Contents

This series contains records and vital statistics relating to the members of Elmwood Community Church including member cards, member lists, guest books, baptismal records, member transfers, wedding announcements and information, funeral records, obituaries, directories, and registrar records.

Title/Description	Instances	
75th Anniversary Guest Book, 1996	box 1	folder 26
Baptisms, 1989-2022	box 1	folder 27
Bicentennial Guest Book , 1976	box 1	folder 28
Directories, 1977-1995	box 1	folder 29

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Directories, 2004-2022	box 3	folder 1
Funeral Clergy Records, 1983-2008	box 3	folder 2
Funeral Services, 1936-2022	box 3	folder 3
Guest Book, 1990	box 3	folder 4
Mailing Lists, 1944-1948	box 3	folder 5
Member Cards, 1941-1946	box 3	folder 6
Member Information, 1995	box 3	folder 7
Member Lists, 1944-1950	box 3	folder 8
Member Statistics, 1921-1933	box 3	folder 9
Membership Transfers, 1921-1959	box 3	folder 10
Membership Transfers, 1990-2005	box 3	folder 11
Membership Transfers "A", 1933-1988	box 3	folder 12
Membership Transfers "B", 1923-1988	box 3	folder 13
Membership Transfers "C", 1930-1988	box 3	folder 14
Membership Transfers "D", 1930-1989	box 3	folder 15
Membership Transfers "E", 1922-1987	box 3	folder 16
Membership Transfers "F", 1932-1976	box 3	folder 17
Membership Transfers "G", 1927-1989	box 3	folder 18
Membership Transfers "H", 1926-1986	box 3	folder 19
Membership Transfers "I", 1976-1987	box 3	folder 20
Membership Transfers "J", 1929-1981	box 3	folder 21
Membership Transfers "K", 1923-1982	box 3	folder 22
Membership Transfers "L", 1929-1979	box 3	folder 23
Membership Transfers "M", 1921-1989	box 3	folder 24
Membership Transfers "N", 1927-1982	box 3	folder 25
Membership Transfers "O", 1925-1973	box 3	folder 26
Membership Transfers "P", 1924-1988	box 3	folder 27
Membership Transfers "R", 1924-1984	box 3	folder 28
Membership Transfers "S", 1927-1988	box 3	folder 29
Membership Transfers "T", 1922-1984	box 4	folder 1
Membership Transfers "U" and "V", 1932-1975	box 4	folder 2
Membership Transfers "W", 1926-1988	box 4	folder 3

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Membership Transfers "Y" and "Z", 1942-1975	box 4	folder 4
New Member Announcements, 1997-2016	box 4	folder 5
New Member Profiles, 1999-2007	box 4	folder 6
Newspaper Obituaries, 1942-2013	box 4	folder 7
Obituaries, 1916-2023	box 4	folder 8
Officer List, 1996-1998	box 4	folder 9
Parish List, 1929	box 4	folder 10
Photo Directories, 1969-2001	box 4	folder 11
Register, 1921-2016	box 4	folder 12
Registrar Book, 1987-1997	box 4	folder 13
Registrar Book, 1999-2001	box 4	folder 14
Registrar's Reports, 1987-2003	box 4	folder 15
Weddings, 1987-2016	box 4	folder 16
Wedding Forms and Readings, 1993-2007	box 4	folder 17
Charter Members, 1921	box 14	folder 1
Guest Book, 1942-1952	box 14	folder 2
Guest Book, 1952-1958	box 14	folder 3
Guest Book, 1958-1967	box 14	folder 4
Guest Book, 1967-1971	box 14	folder 5
Guest Book, 1971-1977	box 14	folder 6
Guest Book, 1977-1983	box 14	folder 7
Guest Book, 1983-1991	box 14	folder 8
Newspaper Wedding Announcements, 1947-2013	box 14	folder 9
Obituaries, 1908-2016	box 14	folder 10
Marriage, Funeral, and Transfer Cards, 1921-1996	box 17	box 1
Membership Cards, 1921-1950	box 17	box 2
Membership Cards, 1950-1973	box 17	box 3
Active and Inactive Cards, 1921-2016	box 18	box 1
Inactive and Alphabetical Baptism Cards, 1921-2010	box 18	box 2
Alphabetical and Chronological Baptism Cards, 1921-1991	box 18	box 3
Chronological and Numerical Baptism Cards, 1921-1995	box 18	box 4
Numerical Baptism Cards, 1947-1994	box 18	box 5

Marriage and Funeral Cards, 1926-1991

box 18

box 6

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Women's federation, 1871-2019

Scope and Contents

This series contains records from the women's federation which grew from the ladies sewing society and ladies aid society in 1931 to include all the women in the church split between various circles and which disbanded in 1967 with the individual circles continuing separately. The series includes minutes, account books, reports, correspondence, and other documents relating to the various women's groups.

Ladies sewing society, 1867-1918

Scope and Contents

This subseries contains records relating to the ladies benevolent sewing society in the south district of west hartford which began in 1857. The records include annual reports in two ledgers.

Title/Description	Instances	
Ladies Sewing Society Annual Reports, 1871-1898	box 4	folder 18
Ladies Sewing Society Annual Reports, 1899-1918	box 4	folder 19

Ladies aid society, 1914-1936

Scope and Contents

This subseries contains records including annual reports, minutes, and account books from the ladies aid society which became circle 1 of the women's federation in 1930.

Title/Description	Instances	
Ladies Aid Society Cash Book, 1914-1922	box 4	folder 20
Ladies Aid Society Minutes, 1917-1924	box 4	folder 21
Ladies Aid Society Annual Reports, 1920-1931	box 4	folder 22
Ladies Aid Society Minutes, 1924-1928	box 4	folder 23
Ladies Aid Society Miscellaneous, 1929-1930	box 4	folder 25
Ladies Aid Society Minutes, 1928-1932	box 4	folder 24
Ladies Aid Circle Minutes, 1932-1936	box 4	folder 26

Circle 1, 1937-1961

Scope and Contents

This subseries contains records from circle 1 of the women's federation which began as the ladies aid society and included annual reports and minutes.

Title/Description	Instances	
Circle 1 Annual Reports and Minutes, 1949-1961	box 4	folder 28
Circle 1 Minutes, 1937-1944	box 4	folder 27

Circle 3, 1938-1972**Scope and Contents**

This subseries contains records including minutes and associated documents from circle 3 of the women's federation which merged with circle 5 in 1967 to become the daytime fellowship.

Title/Description	Instances	
Circle 3 Minutes, 1938-1946	box 4	folder 29
Circle 3 Minutes, 1945-1957	box 4	folder 30
Circle 3 and Daytime Fellowship Minutes, 1964-1972	box 4	folder 31
Circle 3 Minutes, 1967-1972	box 4	folder 32

Circle 4, 1930-1990**Scope and Contents**

This subseries contains records from circle 4 of the women's federation including minutes, account books, and related documents.

Title/Description	Instances	
Circle 4 Minutes, 1930-1935	box 4	folder 33
Circle 4 Minutes, 1937-1940	box 4	folder 34
Circle 4 Account Book, 1939-1947	box 4	folder 35
Circle 4 Miscellaneous, 1940-1979	box 4	folder 36
Circle 4 Minutes, 1941-1944	box 4	folder 37
Circle 4 Minutes, 1945-1948	box 4	folder 38
Circle 4 Account Book, 1945-1951	box 5	folder 1
Circle 4 Account Book, 1947-1951	box 5	folder 2
Circle 4 Minutes, 1949-1952	box 5	folder 3
Circle 4 Account Book, 1952-1957	box 5	folder 4
Circle 4 Minutes, 1953-1957	box 5	folder 5
Circle 4 Minutes, 1958-1962	box 5	folder 6

Circle 4 Account Book, 1962-1965	box 5	folder 7
Circle 4 Minutes, 1963-1969	box 5	folder 8
Circle 4 Account Book, 1966-1969	box 5	folder 9
Circle 4 Account Book, 1970-1974	box 5	folder 10
Circle 4 Minutes, 1970-1976	box 5	folder 11
Circle 4 Minutes, 1976-1990	box 5	folder 12
Circle 4 Account Book, 1957-1961	box 14	folder 11

Circle 6, 1962-2019

Scope and Contents

This subseries contains records from circle 6 of the women's federation which disbanded in 2019 including minutes, member lists, and related documents.

Title/Description	Instances	
Circle 6 Miscellaneous, 1962-2019	box 5	folder 13
Circle 6 Minutes, 1968-1995	box 5	folder 14
Circle 6 Minutes, 1996-1998	box 5	folder 15
Circle 6 Minutes, 1998-2000	box 5	folder 16
Women's Federation Miscellaneous, 1923-1963	box 5	folder 17
Women's Federation Minutes, 1931-1950	box 5	folder 18
Women's Federation Treasurer's Report, 1932-1949	box 5	folder 19
Women's Federation Financial Reports, 1933-1935	box 5	folder 20
Women's Federation Account Book, 1933-1956	box 5	folder 21
Women's Federation Account Book, 1933-1960	box 5	folder 22
Women's Federation Executive Reports, 1936-1949	box 5	folder 23
Women's Federation Reports, 1941-1949	box 5	folder 24
Women's Federation Minutes, 1950-1962	box 5	folder 25
Women's Federation Execxutive Reports, 1950-1963	box 5	folder 26
Women's Federation Treasurer's Reports, 1950-1963	box 5	folder 27
Women's Federation Reports, 1951-1959	box 5	folder 28
Women's Federation Check Book, 1955-1957	box 5	folder 29
Women's Federation Account Book, 1956-1967	box 5	folder 30
Women's Federation Check Book, 1957-1960	box 6	folder 1
Women's Federation Check Book, 1960-1961	box 6	folder 2

Women's Federation Reports, 1961-1966	box 6	folder 3
Women's Federation Check Book, 1961-1967	box 6	folder 4
Women's Federation Executive Meetings, 1963-1967	box 6	folder 5
Women's Federation Minutes, 1963-1967	box 6	folder 6
Women's Federation Officer Installation, 1965-1966	box 6	folder 7

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AV materials, 1921-2020

Scope and Contents

This series contains audio/visual materials including CDs, VHS tapes, an audio reel, photographs, photo slides, photo negatives, reverend portraits, and digital photos.

Photos, 1921-2020

Scope and Contents

This subseries contains photographs, photo slides, and photo negatives of church members, activities, and the building.

Title/Description	Instances	
Brethren Service Center, undated	box 6	folder 8
Polaroids, undated	box 6	folder 9
Sunday School Rally Day, undated	box 6	folder 10
Photos from tri-fold boards, 1921-1991	box 6	folder 11
Church Building, 1927-2001	box 6	folder 12
Wedding Photos, 1928-1956	box 6	folder 13
Miscellaneous Photos, 1928-2006	box 6	folder 14
Miscellaneous Photos, 1928-2011	box 6	folder 15
Rally Day , 1931-1932	box 6	folder 16
Shows, 1941-1953	box 6	folder 17
Circle 4, 1943-1999	box 6	folder 18
Confirmation Class, 1950-1974	box 6	folder 19
Photo Slides, 1953-1963	box 6	folder 20
West Hartford Centennial Exhibit, 1954	box 6	folder 21
West Hartford Centennial Exhibit Negatives, 1954	box 6	folder 22

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Sterling White, 1955-1958	box 6	folder 23
Steeple Raising, 1958	box 6	folder 24
Nursery School, 1959	box 6	folder 25
Directory Photo Collage, 1969	box 6	folder 26
50th Anniversary Dinner, 1971	box 6	folder 27
Ecumenical Service, 1973	box 6	folder 28
Anniversary Celebration, 1985	box 6	folder 29
Harvest Fair, 1986	box 6	folder 30
Reluctant Dragon Play, 1988	box 6	folder 31
Church Renovations, 1989-2010	box 6	folder 32
Bonnie Bardot Farewell, 1998-1999	box 6	folder 33
Nick Davis, 1999-2007	box 6	folder 34
Ruth Porter, circa 2000s	box 6	folder 35
Steeple Painting, circa 2000s	box 6	folder 36
Memorial Garden Fountain Installation, 2003	box 6	folder 37
Korean Partnership, 2004	box 6	folder 38
85th Anniversary, 2006	box 6	folder 39
Lunch Brunch, 2006	box 6	folder 40
Quiet Room Dedication, 2007	box 6	folder 41
Photo Album, 2013-2014	box 6	folder 42
Reverend Portraits, 1921-2020	box 16	folder 4
Cornerstone and Call Bells, 1927-1950	box 16	folder 5
Photos and Descriptions, circa 1950s-1960s	box 16	folder 6
Photos, 1927-1971	box 16	folder 7
Elmwood Com. Church May 2007, 2007	box 17	Item 1
Susan Lyon Memorial Service, undated	box 17	Item 2
Oct 2008 Blessing of the Animals, 2008	box 17	Item 3
Choir Appreciation, 2008	box 17	Item 4
ECC Outside Service Chicken BBQ, 2008	box 17	Item 4
Sept 2008 Welcome Back Dinner, 2008	box 17	Item 5
Blessing of the Animals 10/11/2009, 2009	box 17	Item 6
Children's Sunday, 2009	box 17	Item 7

Choir Appreciation Strawberry Festival, 2009	box 17	Item 8
May/June, 2009	box 17	Item 9
ECC Pictures, 2010	box 17	Item 10
ECC Pictures Christmas Pageant and Pancake Supper, 2010-2011	box 17	Item 11
Jerry Gray, 2009	box 17	Item 12
Organ Dedication, 1966	box 17	Item 13

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Church boards, 1921-2024

Scope and Contents

This series contains records from the church boards and organizations including minutes, financial records, correspondence, reports, and other related documents.

Board of missions, 1989-2019

Scope and Contents

This subseries contains minutes and related documents from the board of missions.

Title/Description	Instances	
Board of Missions Minutes, 1989-1994	box 6	folder 43
Board of Missions Minutes, 1996-1997	box 6	folder 44
Board of Missions Minutes, 1998-1999	box 6	folder 45
Board of Missions Minutes, 2001-2008	box 6	folder 46
Board of Missions Minutes, 2010-2015	box 6	folder 47
Board of Missions Minutes, 2016-2019	box 6	folder 48

Christian education, 1975-2020

Scope and Contents

This subseries contains minutes and related documents from the christian education board.

Title/Description	Instances	
Christian Education Minutes, 1975-1985	box 6	folder 49
Christian Education Minutes, 1986-1995	box 6	folder 50
Christian Education Minutes, 2001-2020	box 6	folder 51

Council, 1924-2024

Scope and Contents

This subseries contains records from the church council which at times was known as the executive committee including minutes, reports, highlights, and related documents.

Title/Description	Instances	
Executive Committee Micellaneous, 1924-1959	box 6	folder 52
Council Minutes and Correspondence, 1973-1985	box 6	folder 53
Council Minutes, 1974-1976	box 7	folder 1
Council Minutes, 1977-1985	box 7	folder 2
Council Minutes, 1983-1985	box 7	folder 3
Council Minutes, 1986-1993	box 7	folder 4
Council Minutes, 1991	box 7	folder 5
Council Minutes, 1991-1992	box 7	folder 6
Council Minutes, 1992-1993	box 7	folder 7
Council Minutes, 1993-1997	box 7	folder 8
Council Minutes, 1996-1997	box 7	folder 9
Council Minutes, 1998-2001	box 7	folder 10
Council Highlights, 1999-2005	box 7	folder 11
Council Minutes, 2002	box 7	folder 12
Council Minutes, 2003-2004	box 7	folder 13
Council Minutes, 2005	box 7	folder 14
Council Minutes, 2006	box 7	folder 15
Council Minutes, 2006-2007	box 7	folder 16
Council Minutes, 2007	box 7	folder 17
Council Minutes, 2008-2009	box 7	folder 18
Council Minutes, 2010-2012	box 7	folder 19
Council Minutes, 2013	box 7	folder 20
Council Moderator's Reports, 2014-2017	box 7	folder 21
Council Moderator's Reports, 2018-2021	box 7	folder 22
Council Minutes, 2020-2024	box 7	folder 23
Executive Committee Reports and Correspondence, 1963-1964	box 14	folder 12

Council Minutes, 1968-1973	box 14	folder 13
Council Minutes, 1977-1979	box 14	folder 14
Council Minutes, 1980-1982	box 14	folder 15

Deacons, 1936-2022

Scope and Contents

This subseries contains records from the board of deacons which was at times known as the board of lay life and work. The records include minutes, reports, pamphlets, and other related documents.

Title/Description	Instances	
Deacons' Minutes, 1936-1947	box 7	folder 24
Deacons' Minutes, 1948-1954	box 7	folder 25
Deacons' Minutes, 1954-1959	box 7	folder 26
Deacons' Minutes, 1960-1968	box 7	folder 27
Board for Lay Life Schedule Pamphlets, 1975-1989	box 7	folder 28
Board for Lay Life Minutes, 1979-1981	box 7	folder 29
Board for Lay Life Miscellaneous, 1979-1982	box 7	folder 30
Board for Lay Life Minutes, 1982	box 7	folder 31
Board for Lay Life Minutes, 1983-1985	box 7	folder 32
Board for Lay Life Minutes, 1986	box 7	folder 33
Board for Lay Life Minutes, 1987-1990	box 7	folder 34
Deacons' Minutes, 1992-1998	box 7	folder 35
Deacons' Minutes, 2000-2007	box 8	folder 1
Deacons' Minutes, 2009-2012	box 8	folder 2
Deacons' Minutes, 2013-2020	box 8	folder 3
Deacons' Minutes, 2021-2022	box 8	folder 4
Board for Lay Life Minutes, 1968-1969	box 14	folder 16
Board for Lay Life Minutes, 1970-1971	box 14	folder 17
Board for Lay Life Minutes, 1976-1978	box 14	folder 18

Elmweds, 1948-1967

Scope and Contents

This subseries contains minutes and associated documents from the Elmweds groups which was an organization for married couples at Elmwood.

Title/Description	Instances	
Elmweds Minutes, 1948-1953	box 8	folder 5
Elmweds Minutes, 1954-1960	box 8	folder 6
Elmweds Minutes, 1961-1967	box 8	folder 7

Men's club, 1955-1982**Scope and Contents**

This subseries contains minutes from the men's club at Elmwood.

Title/Description	Instances	
Men's Club Minutes, 1955-1963	box 8	folder 8
Men's Club Minutes, 1978-1982	box 8	folder 9

Trustees, 1927-2024**Scope and Contents**

This subseries contains records including minutes, reports, correspondence, and other related documents from the board of trustees which was at times known as the board of stewardship.

Title/Description	Instances	
Trustees' Minutes, 1927-1935	box 8	folder 10
Trustees' Miscellaneous, 1928-1961	box 8	folder 11
Board of Stewardship Minutes, 1977-1985	box 8	folder 12
Board of Stewardship Minutes, 1986-1987	box 8	folder 13
Board of Stewardship Minutes, 1988	box 8	folder 14
Trustees' Minutes, 1989	box 8	folder 15
Trustees' Minutes, 1990	box 8	folder 16
Trustees' Minutes, 1991-1992	box 8	folder 17
Trustees' Minutes, 1993-1998	box 8	folder 18
Trustees' Minutes, 1999	box 8	folder 19
Trustees' Minutes, 2000	box 8	folder 20
Trustees' Minutes, 2001-2002	box 8	folder 21
Trustees' Minutes, 2003-2004	box 8	folder 22
Trustees' Minutes, 2005-2009		

	box 8	folder 23
Trustees' Minutes, 2010-2014	box 8	folder 24
Trustees' Minutes, 2015-2019	box 8	folder 25
Trustees' Minutes, 2020-2023	box 8	folder 26
Junior Christian Endeavor Minutes, 1931-1938	box 8	folder 27
Tambo Club Minutes, 1946-1951	box 8	folder 28
Executive Committee, Trustees, and Finance Committee Minutes, 1952-1955	box 8	folder 29
Executive Committee, Trustees, and Finance Committee Minutes, 1955-1958	box 9	folder 1
Finance Committee and Trustees Minutes, 1957-1964	box 9	folder 2
Executive Committee, Trustees, and Finance Committee Minutes, 1958-1961	box 9	folder 3
Executive Committee, Trustees, and Finance Committee Minutes, 1961-1966	box 9	folder 4
Executive Committee, Trustees, and Finance Committee Minutes, 1966-1977	box 9	folder 5
Board for Christian Outreach Minutes, 1972-1975	box 9	folder 6
Board and Committee Minutes, 1992	box 9	folder 7
Board Minutes, 1993-1994	box 9	folder 8
Council and Board Minutes, 1993-1994	box 9	folder 9
Board Minutes, 1995	box 9	folder 10
Council and Board Minutes, 1995-1996	box 9	folder 11
Photostat Copy of Minutes, 1921-1952	box 14	folder 19

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Administrative records, 1875-2023

Scope and Contents

This series contains records relating to the administration of Elmwood Community Church including annual reports, financial reports, correspondence, legal records, building plans, employment documents, committee records, renovation and property records, attendance books, minutes, memorial fund donations and records, constitutions, and other related documents.

Annual reports, 1921-2023

Scope and Contents

This subseries contains annual reports for the church.

Title/Description	Instances	
Annual Reports, 1921-1922	box 9	folder 12
Annual Reports, 1922-1923	box 9	folder 13
Annual Reports, 1930-1933	box 9	folder 14
Original Annual Reports, 1942-1946	box 9	folder 15
Original Annual Reports, 1946-1948	box 9	folder 16
Annual Reports, 1946-1949	box 9	folder 17
Annual Reports, 1950-1954	box 9	folder 18
Annual Reports, 1955-1959	box 9	folder 19
Annual Reports, 1960-1964	box 9	folder 20
Annual Reports, 1965-1968	box 9	folder 21
Annual Reports, 1970-1974	box 9	folder 22
Annual Reports, 1975-1979	box 9	folder 23
Annual Reports, 1980-1984	box 9	folder 24
Annual Reports, 1985-1989	box 9	folder 25
Annual Reports, 1990-1994	box 9	folder 26
Annual Reports, 1995-1999	box 9	folder 27
Annual Reports, 2000-2005	box 9	folder 28
Annual Reports, 2006-2008	box 9	folder 29
Annual Reports, 2009-2012	box 10	folder 1
Annual Reports, 2013-2016	box 10	folder 2
Annual Reports, 2017-2019	box 10	folder 3
Annual Reports, 2020-2021	box 10	folder 4
Annual Reports, 2022-2023	box 10	folder 5
Annual Reports, 1939-1940	box 14	folder 20
Original Annual Reports, 1948-1950	box 14	folder 21
Annual Reports, 1948-1996	box 14	folder 22

Committees, 1949-2010

Scope and Contents

This subseries contains minutes, reports, and other related documents from the various committees at the church.

Title/Description	Instances	
Nominating Committee Reports, 1933-2003	box 10	folder 6
Renovation Committee, 1954-2013	box 10	folder 7
Finance Committee Minutes, 1963	box 10	folder 8
Endowment Fund Minutes and Reports, 1975-2005	box 10	folder 9
Rose Committee Minutes, 1981-1988	box 10	folder 10
Pastoral Search Committee, 1982-1983	box 10	folder 11
Search Committee Minutes, 1982-1983	box 10	folder 12
Long Range Planning Committee, 1985-1986	box 10	folder 13
Visitation Committee, 1986	box 10	folder 14
Endowment Fund Committee Minutes, 1986-1999	box 10	folder 15
Search Committee Minutes, 1991-1992	box 10	folder 16
Operations Review Committee, 1992-1993	box 10	folder 17
Pastoral Search Committee, 1992-2009	box 10	folder 18
Nominating Committee Reports, 1994-2007	box 10	folder 19
Endowment Fund Donation Letters, 1995-1998	box 10	folder 20
New Organist Committee Minutes, 1996	box 10	folder 21
Pastoral Relations Committee, 1997-2006	box 10	folder 22
Music Committee, 1998-2004	box 10	folder 23
Accessibility Committee Minutes, 2000-2007	box 10	folder 24
Endowment Fund Committee Minutes, 2002-2006	box 10	folder 25
Endowment Fund Committee, 2004-2007	box 10	folder 26
Accessibility Committee Minutes, 2007-2010	box 10	folder 27

Memorial funds, 1940-2022

Scope and Contents

This subseries contains donation letters, minutes, and reports relating to the memorial funds.

Title/Description	Instances	
Memorial Funds Gifts, 1940-1972	box 10	folder 28
Memorial Fund Account Book, 1967-1970	box 10	folder 29

Memorial Gifts, 1958-1980	box 10	folder 30
Memorial Funds Account Book, 1972-1990	box 10	folder 31
Hymnal Memorial Donations, 1975	box 10	folder 32
Memorial Donation Letters, 1984-1989	box 10	folder 33
Memorial Gifts, 1988-1996	box 10	folder 34
Memorial Donation Letters, 1990-1992	box 10	folder 35
Memorial Gift Ledger, 1990-2003	box 10	folder 36
Memorial Fund Committee, 1991-2021	box 10	folder 37
Memorial Committee Reports, 1993-1994	box 10	folder 38
Memorial Donation Ledger, 2004-2022	box 10	folder 39
Memorial Donation Letters, 2008	box 10	folder 40
Memorial Donation Letters, 2009	box 10	folder 41
Memorial Donation Letters, 2010	box 10	folder 42
Memorial Donation Letters, 2011	box 10	folder 43
Memorial Donation Letters, 2012	box 10	folder 44
Memorial Donation Letters, 2013	box 10	folder 45
Memorial Donation Letters, 2014-2015	box 10	folder 46
Memorial Donation Letters, 2016-2017	box 10	folder 47
Memorial Donation Letters, 2017-2018	box 11	folder 1
Memorial Donation Letters, 2018	box 11	folder 2
Memorial Donation Letters, 2019-2020	box 11	folder 3
Memorial Donation Letters, 2020	box 11	folder 4
Memorial Donation Letters, 2021-2022	box 11	folder 5
Carllion Bell Fund Memorials and Contributions, 1961	box 14	folder 23
Building Plans, undated	box 11	folder 6

Physical Access

This item can not be unfolded due to fragility.

Payment Letters, 1875-1878	box 11	folder 7
Financial Correspondence, 1876-1881	box 11	folder 8
Social Union Minutes, 1877-1878	box 11	folder 9
Financial Pledge Lists, 1897-1900	box 11	folder 10
Copy of Chapel Association Minutes, 1899-1921	box 11	folder 11

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Financial Subscriptions, 1901-1902	box 11	folder 12
Pastor Correspondence, 1902-1912	box 11	folder 13
Chapel Association Contributions and Correspondence, 1908-1910	box 11	folder 14
Miscellaneous Records, 1910-2013	box 11	folder 15
Chapel Association Minutes and Account Book, 1915-1927	box 11	folder 16
Correspondence, Reports, and Programs, 1920-1925	box 11	folder 17
Correspondence and Minutes, 1921	box 11	folder 18
Account Book, 1921-1923	box 11	folder 19
Miscellaneous Early Church Records, 1921-1945	box 11	folder 20
Correspondence, 1922-1930	box 11	folder 21
Building Fund Campaign, 1922-1935	box 11	folder 22
Year Book Reports, 1922-1959	box 11	folder 23
Annual Reports and Correspondence, 1923-1925	box 11	folder 24
Land Parcel Records, 1923-1929	box 11	folder 25
Canvass Lists and Instructions, 1924	box 11	folder 26
Correspondence and Reports, 1925	box 11	folder 27
Financial Reports and Receipts, 1925-1934	box 11	folder 28
Ct Missionary Society Aid Application, 1925-1953	box 11	folder 29
Annual Reports and Correspondence, 1926	box 11	folder 30
Building Fund Financial Reports, 1927-1928	box 11	folder 31
Building Society Grant Information, 1930-1931	box 11	folder 32
Correspondence, 1930-1932	box 11	folder 33
Stewardship, 1934-1969	box 11	folder 34
Church Bonds and Completion Fund, 1935-1944	box 11	folder 35
Julia Green Loan, 1940-1951	box 11	folder 36
Parsonage and Church Loans, 1943-1952	box 11	folder 37
Attendance Book, 1944-1958	box 11	folder 38
West Hartford Manufacturer's Bonds, 1945	box 11	folder 39
Correspondence and Announcements, 1945-2019	box 11	folder 40
Building Expansion, 1947-1949	box 11	folder 41
Expansion Fund Canvass, 1947-1957	box 11	folder 42
Church Alterations Agreement and Specifications, 1957		

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	box 11	folder 43
Heating System Renovation, 1957	box 11	folder 44
Expansion Fund Canvass, 1957-1958	box 11	folder 45
Attendance Book, 1957-1959	box 11	folder 46
Cambridge St. Lease, 1958	box 11	folder 47
Folding Doors, 1958	box 11	folder 48
Budgets, 1958-1960	box 11	folder 49
Maintenance and Insurance, 1958-1960	box 11	folder 50
Attendance Book, 1959-1961	box 11	folder 51
Bell Fund Account Book, 1961	box 11	folder 52
Attendance Book, 1962-1965	box 11	folder 53
Staffing Evaluations and Meeting Minutes, 1964	box 11	folder 54
Associate Pastor Position, 1965-1969	box 11	folder 55
Staff Responsibilities and Agreements, 1968-1993	box 11	folder 56
Canvass Plan and Instructions, 1969	box 11	folder 57
Attendance Book, 1969-1973	box 11	folder 58
Confirmation Class, 1972-1978	box 11	folder 59
Year Book Reports, 1973-1990	box 11	folder 60
Dorothy Tucker Estate, 1975	box 11	folder 61
Canvass List, 1982	box 11	folder 62
Special Meeting Minutes, 1982-2009	box 11	folder 63
Road Easement, 1986-1987	box 11	folder 64
Attendance Book, 1988-1991	box 11	folder 65
Correspondence and Church Future, 1990-2016	box 11	folder 66
Pastor Agreements, 1991-1992	box 11	folder 67
Robert Sheehan Estate, 1991-1994	box 11	folder 68
Attendance Book, 1992-1995	box 11	folder 69
Stewardship Committee Pledges, 1993	box 11	folder 70
Memorial Garden, 1997-2004	box 11	folder 71
Church Profile, 1998	box 11	folder 72
Memorial Garden Committee and Gifts, 1999-2004	box 11	folder 73
Correspondence, 2003-2023	box 11	folder 74

Stewardship Campaigns, 2004-2008	box 12	folder 1
Confirmation Class Correspondence, 2008	box 12	folder 2
Stewardship Campaigns, 2008-2015	box 12	folder 3
Safe Church Policy, 2013-2015	box 12	folder 4
Lawrence Eddins Will, 2015	box 12	folder 5
Stewardship Campaigns, 2015-2023	box 12	folder 6
Chapel Records Highlights, 1907-1921	box 14	folder 24
Chapel Association Subscription Ledger, 1909-1921	box 14	folder 25
Building Specifications, 1926	box 14	folder 26
Renovation and Maintenance, 1929-1960	box 15	folder 1
Constitutions and By-laws, 1931-2007	box 15	folder 2
Mortgages, 1932-1974	box 15	folder 3
Church Funds Account Book, 1937-1951	box 15	folder 4
Reports and Correspondence, 1938	box 15	folder 5
Canvass and Contribution Lists, 1945-1950	box 15	folder 6
Treasurer's Reports, 1948-1950	box 15	folder 7
Renovations, 1957-1958	box 15	folder 8
Barnum Trust, 1976-2004	box 15	folder 9
Sarah Sears Estate, 1978-1992	box 15	folder 10
Claire Shipman Will, 1980	box 15	folder 11
Thelma Behler Estate, 2004-2008	box 15	folder 12
Disbursements, 1943-1951	box 16	folder 1
Receipts, 1943-1951	box 16	folder 2
Floor Plans, undated	box 16	folder 3
General Fund Account Ledger, 1969	box 16	folder 9
Building Plans, 1948-2008	folder 1	
Site Plans and Charter Members, 1921-2021	folder 2	
Building and Site Plans, 1947-1989	folder 3	
Building Drawing, undated	Item 6	

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Church history, 1875-2024

Scope and Contents

This series contains records relating to the history of Elmwood Community Church which was formerly the Elmwood Union Chapel Association. The records include programs, historical highlights, historian records, newspaper articles, member profiles, newsletters, pamphlets, sermons, announcements, and documents relating to various events.

Member profiles, 1921-2021

Scope and Contents

This subseries contains records including newspaper articles, programs, correspondence, and other documents relating to various members and pastors of the church.

Title/Description	Instances	
Board Member Profiles, undated	box 12	folder 7
James English, 1921-1978	box 12	folder 8
Charles Tracy, 1925-2008	box 12	folder 9
Sterling White, 1945-1962	box 12	folder 10
Milton Barlow, 1953-2009	box 12	folder 11
Thomas McVey, 1959-2008	box 12	folder 12
Carl Christensen, 1963-2012	box 12	folder 13
Clergy, 1963-2021	box 12	folder 14
Robert Loggie, 1965-1970	box 12	folder 15
William Jeffrey Jr., 1970-2009	box 12	folder 16
Philip Conte, 1973-1988	box 12	folder 17
Charter Member Profiles, 1982-1984	box 12	folder 18
Richard Grobe, 1983-1984	box 12	folder 19
Rachel Durkin, 1991-2010	box 12	folder 20
John Buttrick, 1992-1997	box 12	folder 21
Susan Lyon, 1996-2003	box 12	folder 22
Nick Davis, 1998-2007	box 12	folder 23
Ruth Porter, 2006	box 12	folder 24
Bob Woodward, 2009	box 12	folder 25
Mason Ellison, 2009-2018	box 12	folder 26
David Congdon, 2010-2013	box 12	folder 27
Barbara Hesse, 2013-2018		

	box 12	folder 28
Julia Faxon, 1871-1954	box 15	folder 13
Charles Tracy Newstories, 1926-1961	box 15	folder 14

Newsletters, 1921-2023

Scope and Contents

This subseries contains newsletters from the church with the weekly bulletin in earlier years and the "Elmwords" in later years.

Title/Description	Instances	
Weekly Bulletin, 1921-1922	box 12	folder 29
Weekly Bulletin, 1923	box 12	folder 30
Weekly Bulletin, 1924-1933	box 12	folder 31
Bulletin, 1961	box 12	folder 32
"Elmwords", 1980-1984	box 12	folder 33
"Elmwords", 1985-1989	box 12	folder 34
"Elmwords", 1990-1999	box 12	folder 35
"Elmwords", 2000-2005	box 12	folder 36
"Elmwords", 2006-2011	box 12	folder 37
"Elmwords", 2012-2019	box 12	folder 38
"Elmwords", 2020-2023	box 12	folder 39
"Elmwords", 1965-1979	box 15	folder 15
"Elmwords", 1992	box 15	folder 16
Publicity, 1897-1916	box 12	folder 40
Children's Stories, 1903	box 12	folder 41
Miscellaneous Church History, 1906-2013	box 12	folder 42
Calendar, 1910	box 12	folder 43
Tri-fold Board Materials, 1911-1984	box 12	folder 44
Ordination Services, 1915-2003	box 12	folder 45
Calendar Pamphlet, 1916	box 12	folder 46
Building a Church, 1920-1949	box 12	folder 47
Cornerstone Laying, 1927	box 12	folder 48
Show Programs, 1931-1955	box 12	folder 49
Events and Announcements, 1933-2016	box 12	folder 50

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25th Anniversary, 1946	box 12	folder 51
Historian's Reports, 1947-1964	box 12	folder 52
Pamphlets and Brochures, 1952-2010	box 12	folder 53
Service Programs, 1957-2017	box 12	folder 54
40th Anniversary, 1961	box 12	folder 55
Holiday Fair, 1962-2013	box 12	folder 56
Sermons, 1964-1970	box 12	folder 57
Mortgage Burning, 1967	box 12	folder 58
50th Anniversary, 1971	box 12	folder 59
60th Anniversary, 1981	box 12	folder 60
Richard Grobe Sermons, 1983-1985	box 12	folder 61
65th Anniversary, 1986	box 12	folder 62
Historian's Articles, Correspondence, and Notes, 1986-2018	box 12	folder 63
50/40 Celebration, 1987-2021	box 12	folder 64
Historian's Report, 1989-2006	box 12	folder 65
Historical Highlights, 1991-2006	box 12	folder 66
75th Anniversary, 1996	box 12	folder 67
80th Anniversary, 2001	box 12	folder 68
Korean Partnership, 2002-2007	box 13	folder 1
Thanksgiving Interfaith Service, 2004-2006	box 13	folder 2
New Member Reception, 2005	box 13	folder 3
Youth Trips, 2005	box 13	folder 4
Buiding Community Retreat, 2005-2006	box 13	folder 5
Veteran's Day Recognition, 2005-2017	box 13	folder 6
85th Anniversary, 2006	box 13	folder 7
Blessing of the Animals, 2006-2017	box 13	folder 8
Easter Flower Lists, 2006-2022	box 13	folder 9
Church Break In, 2012	box 13	folder 10
140th Anniversary Cookbook, 2013	box 13	folder 11
Alice Cook Donation, 2017	box 13	folder 12
Church Legacy Letters, 2020-2024	box 13	folder 13
Church Drawings, undated	box 15	folder 17

Historical Documents used for 140th Anniversary, 1875-1996	box 15	folder 18
Publicity, 1913-2013	box 15	folder 19
Publicity, 1921-2015	box 15	folder 20
Service Programs, 1939-1947	box 15	folder 21
Auction, 1947-1988	box 15	folder 22
Memorial Day Program, 1949-1961	box 15	folder 23
Service Programs, 1950	box 15	folder 24
Save the Children Foundation Sponsorships, 1953-2006	box 15	folder 25
Publicity, 1956-1962	box 15	folder 26
Organ and Carllion, 1961-2014	box 15	folder 27
Christmas Flowers Lists, 2005-2021	box 15	folder 28
140th Anniversary, 2011-2013	box 15	folder 29
Save the Children Sponsorship Profile, 1953	box 16	folder 8

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Yearly miscellaneous records, 1921-1995

Scope and Contents

This series contains administrative and historical records intentionally organized by separate years including newspaper articles, reports, programs, correspondence, minutes, constitutions, and other documents.

Title/Description	Instances	
Miscellaneous Records, 1924	box 13	folder 14
Administrative Records, 1926	box 13	folder 15
Administrative Records, 1929	box 13	folder 16
Miscellaneous Records, 1931	box 13	folder 17
Miscellaneous Records, 1937	box 13	folder 18
Miscellaneous Records, 1939-1942	box 13	folder 19
Administrative Records, 1944	box 13	folder 20
Miscellaneous Records, 1950	box 13	folder 21
Miscellaneous Records, 1956	box 13	folder 22
Miscellaneous Records, 1957	box 13	folder 23
Miscellaneous Records, 1958	box 13	folder 24

Miscellaneous Records, 1959	box 13	folder 25
Administrative Records, 1964	box 13	folder 26
Miscellaneous Records, 1966	box 13	folder 27
Miscellaneous Records, 1983-1989	box 13	folder 28
Miscellaneous Records, 1991	box 13	folder 29
Miscellaneous Records, 1992	box 13	folder 30
Miscellaneous Records, 1994-1995	box 13	folder 31
Miscellaneous Records, 1921-1923	box 15	folder 30
Administrative Records, 1927	box 15	folder 32
News Articles, 1925	box 15	folder 31
Administrative Records, 1928	box 15	folder 33
Miscellaneous Records, 1932	box 15	folder 34
Miscellaneous Records, 1934	box 15	folder 35
Miscellaneous Records, 1935	box 15	folder 36
Miscellaneous Records, 1936	box 15	folder 37
Miscellaneous Records, 1945	box 15	folder 38
Miscellaneous Records, 1946	box 15	folder 39
Miscellaneous Records, 1947	box 15	folder 40
Miscellaneous Records, 1948	box 15	folder 41
Miscellaneous Records, 1949	box 15	folder 42
Miscellaneous Records, 1951	box 15	folder 43
Miscellaneous Records, 1952	box 15	folder 44
Miscellaneous Records, 1953	box 15	folder 45
Miscellaneous Records, 1954	box 15	folder 46
Miscellaneous Records, 1955	box 15	folder 47
Miscellaneous Records, 1960-1961	box 15	folder 48
Miscellaneous Records, 1962	box 15	folder 49

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